



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

Meeting to be held in Pudsey Town Hall Council Chambers, Robin Lane, Pudsey

Wednesday, 9th December, 2015 at 1.00 pm

Councillors:

A Carter
Mrs A Carter
R Wood

Calverley and Farsley;
Calverley and Farsley;
Calverley and Farsley;

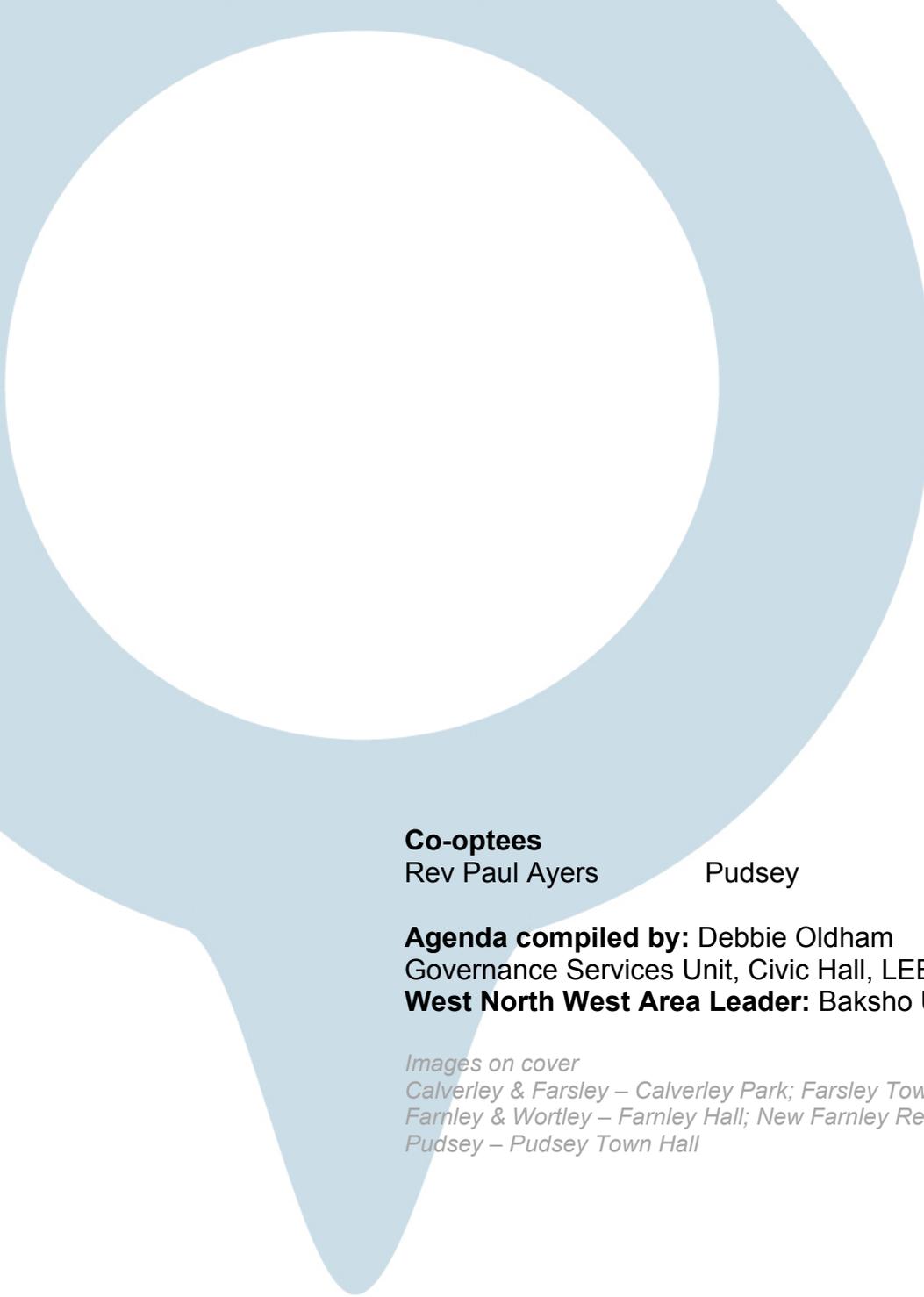
A Blackburn
D Blackburn
T Wilford

Farnley and Wortley;
Farnley and Wortley;
Farnley and Wortley;

M Coulson
J Jarosz
R Lewis

Pudsey;
Pudsey;
Pudsey;





Co-optees

Rev Paul Ayers

Pudsey

Agenda compiled by: Debbie Oldham

Governance Services Unit, Civic Hall, LEEDS LS1 1UR

West North West Area Leader: Baksho Uppal Tel: 395 1652

Images on cover

Calverley & Farsley – Calverley Park; Farsley Town Street

Farnley & Wortley – Farnley Hall; New Farnley Recreation Park

Pudsey – Pudsey Town Hall

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTEREST</p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To receive and confirm as a correct record the minutes of the Outer West Community Committee held on 7th October 2015.</p>	1 - 4
8			<p>MINUTES HEIGHTS AND BAWNS NEIGHBOURHOOD IMPROVEMENT BOARD</p> <p>To receive and note the minutes of the Heights and Bawns Neighbourhood Improvement Board held on 30th September 2015.</p>	5 - 8

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>ENVIRONMENTAL SERVICES - UPDATE AND SERVICE AGREEMENT FOR 2015/16</p> <p>The report of the Locality Manager, Environmental Action Service presents for approval a new Service Agreement between the Committee and the Environmental Action Service to help maintain clean and tidy neighbourhoods across the Outer West area.</p>	9 - 18
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>WEST NORTH WEST LOCALITY COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT</p> <p>To receive the report of the North West Locality Safety Partnership to provide Members of the Outer West Community Committee with an overview of the performance of the West North West Locality Community Safety partnership. The report focuses upon the period October 2014 - September 2015. Reports on the performance of the West North West Locality Safety partnership including crime statistics, information on Antisocial Behaviour , Domestic Violence and examples of some of the partnership initiatives.</p>	19 - 28
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>OUTER WEST CCTV REPORT</p> <p>To receive the report of Leedswatch to outline the effectiveness of the 11 cameras, which serve the Outer West Community Committee Area.</p> <p>Appendix 1 to this report to be tabled at the meeting.</p>	29 - 36
12	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>FINANCE UPDATE REPORT</p> <p>To receive the report of the West North West Area Leader to provide the Outer West Community Committee with an update on the budget position for the Wellbeing Fund for 2015/16 and the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting. The report also provides an update on the Youth Activity Fund.</p> <p>The report also asks the Community Committee to approve the commissioning process and timescales for the 2016/17 Wellbeing budget.</p>	37 - 70

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OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 7TH OCTOBER, 2015

PRESENT: Councillor M Coulson in the Chair

Councillors D Blackburn, J Jarosz,
T Wilford and R Wood

13 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

14 Exempt Information - Possible Exclusion Of The Press And Public

There was no exempt information.

15 Late Items

There were no late items.

16 Declaration Of Disclosable Pecuniary Interest

There were no declarations of disclosable pecuniary interests.

17 Apologies For Absence

Apologies were received from Councillors Andrew Carter, Amanda Carter, Richard Lewis and from Co-optee Reverend Paul Ayres.

18 Open Forum / Community Forum

On this occasion no members wished to address the Community Committee.

19 Minutes of the previous meeting

RESOLVED – That the minutes of the previous meeting held on 1st July be approved subject to the following amendments:

Minute 9 – Appointments to Outside Bodies – Outer West Housing Advisory Panel;

That Cllr. Ann Blackburn be added to the appointments for Outer West Housing Advisory Panel.

Minute 9 - Appointments to Outside Bodies – Children’s Cluster Partnerships;
That Cllr. Andrew Carter’s name be replaced by Cllr. Amanda Carter as the representative for the Children’s Cluster Partnership for Calverley & Farsley.

20 Minutes of Housing Advisory Panel

Two Officers from Housing Leeds were in attendance at the Community Committee to explain the information provided by the Outer West Housing Advisory Panel in the format of a 'Plan on a Page'.

The plan showed how the panel priorities linked to housing priorities and how these linked into the priorities for the city.

The officers drew the attention of the Members to the bottom of the 'plan on a page' which outlined the service and performance priorities for funding. The Community Committee had through wellbeing fund match funded a number projects in the Outer West area.

RESOLVED – That the Community Committee received and noted the information outlined on the Outer West Housing Advisory Panel 'plan on a page'.

21 Minutes of the Environmental Sub Group

Cllr. Coulson the Chair of the Environmental Sub Group informed the Community Committee that a meeting was due to take place at the end of the month in relation to zonal teams once they are operational there will be a dedicated team for the Outer West area.

Cllr. Blackburn informed the Committee that Farnley Working Men's Club had now been demolished after the recent fire. However the owners of the previous club had not been helpful in the removal of the demolished materials.

An Officer from Housing Leeds informed the Members that Estate Managers are taking walks about the estates to ensure that they are kept clean and tidy. Discussions are taking place with the Environmental Action Team on how to best address issues rather than dealing with issues on an adhoc basis.

RESOLVED – That the Community Committee received and noted the minutes of the Environmental Sub Group held on 7th August 2015.

22 Matters Arising

RESOLVED – That the Community Committee agreed to add Cllr. Ann Blackburn to the Outer West Housing Advisory Panel Minute 19 refers

23 Wellbeing Fund and Youth Activities update Report

The report of the West North West Area Leader provided the Community Committee with an update on the budget position of the Wellbeing Fund 2015/16 and the current position of the small Grants and skips pots and those Small Grants and Skips that had been approved since the last meeting.

Members were informed that there was £18,799 in the Wellbeing Fund currently unallocated for 2015/16.

One Small Grant had been approved since the last meeting:

- West Leeds Juniors Development Centre for £500

Two skips had been approved since the last meeting for the clean up after the Farfield Avenue, Community Day at a cost of £295.

Taking these into account there was £5,766 still available for the allocation for Small Grants and Skip Hire in the 2015/16 budget.

Members were asked to approve the method by which Wellbeing grants are approved for 2016/17. The Members attention was drawn to paragraphs 13, 14, and 15 of the submitted report which outlined the process for the 2016/17 Wellbeing Commissioning Round and proposed the Wellbeing fund priorities for the Outer West Community Committee.

In response to a Members enquiry on funding and location of Speed Indication Devices (SID) that Ward Members had requested at certain location within the Outer West area, the Committee was informed that there had been software issues in relation to this device. The Communities Team are to make further enquires on behalf of the Community Committee.

The Chair of the Community Committee had recently attended a Community Safety meeting and updated the Members on policing in the Outer West area.

RESOLVED – That the Committee:

- Noted the current budget position for the revenue Wellbeing Fund for 2015/16
- Approved the application process for the 2016/17 financial year
- Agreed the Wellbeing fund priorities

24 Community Committee Update Report

The report of the West North West Area Leader updated the Community Committee on the work of the three sub groups of the Committee: Environment, General Purposes and Business, Employment and Skills.

Members discussed a number of issues contained within the submitted report including:

- The use of social media to inform, consult and promote local events.

Draft minutes to be approved at the meeting
to be held on Wednesday, 9th December, 2015

- Increasing tenant's online access to services with a specific focus on computer access within high rise blocks
- The invite to Members to attend the Rycroft High Rise Association AGM on Friday 27th October at 7pm

The Officers from Housing Leeds provided the Community Committee with information on projects funded by the Outer West Housing Advisory Panel. Members were invited to contact the Officers if they had ideas for future projects.

Members were informed that the road signs at Thornbury Roundabout are to be rectified.

RESOLVED – That the Community Committee noted the report including the key outcomes from the sub groups.

Heights and Bawns Neighbourhood Improvement Board Meeting
10am, 30th September 2015
Conference room, Farnley Hall

Chair: Cllr David Blackburn
Minutes: Zoe Tyler
Attendance: Harpreet Singh, Jane Pattison, Jon Hindley, Evie Duarte, Michelle Glover, Gill Hunter, Bianca Vartic, Rukhsana Mahmood, Jeremy Lunn, Amanda Bradley, Stephen Harper
PC Adrian O'Connor, Stephanie Burns, Cllr Coulson

Apologies: Cllr Anne Blackburn, Cllr Terry Wilford, Amanda Bradley

Item	Agenda Item	Action
1	Welcome, Introductions & Apologies	
1.1	CDB welcomed everyone to the meeting and introductions were made. The minutes were agreed and there were no matters arising.	
2	Theme updates	
2.1	<p>Health & Wellbeing – JH</p> <ul style="list-style-type: none"> Local GP practices are carrying out health checks to target 45 year olds who are currently not receiving treatment. The health check helps to identify illnesses before they become serious e.g. identifying people in pre diabetic states, with high blood pressure or being overweight. The patient will be put on a weight management course to lower their risk of diabetes and need for insulin. Organising pop up information stands in high footfall area to increase resident awareness of free services available e.g. Leeds Lets get active, Leeds Lets Change websites. Housing Leeds offered the use of the HUGO bus. Leeds Healthy Lifestyles are organising a targeted street outreach and leafleting campaign to engage with residents about smoking cessation, cancer and heart disease. GP's refer patients with social issues rather medical to the PEP programme at BARCA. Organising a six week healthy lifestyle course. The weekly topics will be directed by the attendees . 	
2.2	<p>Community Engagement – BV</p> <ul style="list-style-type: none"> Holding drop in sessions on the Heights, 12 – 2pm at Wortley Housing Association to help residents find out about services in the area. Heights & Bawns Actions Group has been set up by residents to identify Community events they could run. The group want to set up a Facebook page/website to advertise events locally. The aim is for the core group to become volunteers. Housing offered a venue for BV to hold the outreach listening program to find out what skills residents can bring to the community. The Action Group have identified four community events they want to hold; Bawns Dragon's Den, Heights & Bawns Community Kitchen and Heights and Bawns Got Talent. 	

<p>2.3</p> <p>2.4</p> <p>2.5</p>	<ul style="list-style-type: none"> • Old Heights Church group are looking of ways of engaging with the community. It was suggested it could be used as a venue to host events. <p>Diversiory activities for Children & Young People</p> <ul style="list-style-type: none"> • Funding has been secured to hold three themes (Halloween, Christmas & Easter) events planned for the year. Agencies will be invited to the events to engage with residents. It was suggested to use the Old Heights Church for the events. • Looking to build a data base of resident contacts for the area. • GH – Funding has been secured to deliver a targeted intervention project for youths that have been identified by services for low level crime. • AO’C – The landlord of the Old Ball Pub is creating a football pitch behind the pub for community use. <p>Community Action days – JL</p> <ul style="list-style-type: none"> • The Housing office on Heights Drive is being turned in to a Community Hub which will be open Spring 2016. During the building work, the Housing office will be closed but the team will work out of a satellite office at Heights East. • JL invited services to use the Hub to hold drop-ins, meetings and hot desk from. • An environment action day was held on the Bawns on 25th September, 7 skips were filled within an hour. • A community pay back team is available to carry out tasks, cutting back hedges, clearing over grown land etc in the area. • Investigating setting up a job club at the Hub for residents to access jobs and training. Funding may be available to fund a post to run it one day a week. HS/JP to rise with Jobs & Skills at the Board. It was suggested carrying out a mapping exercise as there are already groups who have received funding to deliver those services. <p>Police update- AO’C</p> <ul style="list-style-type: none"> • Calls for service at McDonalds is down. • A multi agency action day was held 24th June to carry out an unannounced tenancy sweep following reports of ASB. It provided officers the opportunity to gain access to properties to gain intelligence. • Drug use in the area is an issue. • LS12 has a high number of domestic violence incidents recorded. Holding 16 days of action to raise awareness of domestic violence through the clusters and schools. 	
3	NIP working group	
3.1	A working group will be set up to enable more collaborative working with partner. It will mean progress can be monitored and targets can be reviewed. Employment & Skills will be invited to the meeting.	MV
4	Action Setting	
4.1	<p>The following actions were agreed:</p> <ul style="list-style-type: none"> • Arrange the use of the HUGO bus to support the healthy pop up information stalls for the area. • JH to link in with BV regarding the healthy lifestyle/cooking courses • BV to work with the Old Height Church as a possible venue to hold community engagement events. • Housing offered a meeting facility for the Listening Group. • Ideas for areas of work the community pay back team to carry out • Jobs & Skills officer needed to run the Housing job club. HS/JP to raise at the Board • Carrying out a mapping exercise of the job clubs in the area • Housing to contact Cllr Coulson regards resources for clean up days. 	<p>JH/JL</p> <p>JH/BV BV</p> <p>JL/BV ALL JP/HS</p> <p>ZT/HS JL</p>

	<ul style="list-style-type: none"> • Forward plan of dates to be circulated for the NIP working group and NIP. • Employment and Skills to be invited to the working group. 	ZT ZT/HS
5.	Details of future Meetings	
5.1	Dates for the future meetings will be circulated.	ZT

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Report of: Jason Singh, Locality Manager, Environmental Action Service

Report to: Outer West Community Committee

Report author: Jason Singh, Locality Manager, Environmental Action Service
(jason.singh@leeds.gov.uk)

Date: 9th December 2015

For Approval

Environmental Services - Update and Service Agreement for 2015/16

Purpose of report

1. This report presents for approval a new Service Agreement between the Committee and the Environmental Action Service to help maintain clean and tidy neighbourhoods across the Outer West area.
2. The proposed framework has been discussed at the Committee's Environmental Sub Group, with a recommendation made to approve the Service Agreement and further develop the "plans on a page" for each ward through ward member meetings for the sub group to then oversee on behalf of the Committee.

Main issues

3. The Community (Area) Committee first approved a Service Agreement covering delegated environmental functions in late 2011. The formal delegated function as set out in the Council's Community Committee Executive Delegation Scheme is provided on the front page of the Service Agreement (appendix A).
4. The Service Agreement was "refreshed" each subsequent year; but didn't change significantly, with the majority of local priorities remaining the same and only minor changes to the functions/services covered in the delegation.
5. However, for 2015/16 further significant functions are being delivered through the Locality Team and the service has redesigned its delivery model to learn from the first few years of delegation and make better use of resources available to further improve effectiveness and efficiency.

6. A report was presented to the sub-groups in October 2014 which set out the new functions to be delivered in 2015/16 and consulted on the proposed new delivery model – based on a zonal team approach. For this Community Committee that means a single dedicated zonal team being established - **Outer West – covering the electoral wards of Pudsey, Farnley & Wortley and Calverley & Farsley.**
7. Since that time, further conversations and updates have taken place with Members. The Environmental Sub Group has been updated and consulted on progress and work to create the dedicated Outer West operational teams. The Outer West operational structures are provided at appendix B.
8. The full list of functions delivered by the Locality Team is provided on page 2 of the Service Agreement. The new responsibilities/functions being added to the Locality Team to deliver from 2015/16 are:
 - a. **Graffiti removal, needle picking, public toilet cleaning, ginnel clearance, LCC bin-yard clearance**
 - b. **Household bulky item collection service**
 - c. **Work largely previously done by “Estate Caretakers” in council housing areas** - elements to be delivered by Locality Teams include: clearance of void gardens (when a house becomes empty and is being prepared for the next tenant), cleaning of non-highway paths (incl. ginnels) and open spaces on estates, assistance with gritting around vulnerable tenant properties, helping keep access roads and paths behind council owned shops and multi-occupancy properties clean and supporting tenant action days. The service is also assisting vulnerable tenants to maintain gardens where this is deemed an urgent priority. The council is currently agreeing a policy and qualifying criteria for a city-wide vulnerable tenant garden scheme, in the interim requests are being considered on a case by case basis. For clarity, the Locality Team will not be doing work inside void properties or cleaning up in and around multi-occupancy flats/high-rise; that work will be done by Civic Enterprise Leeds (CEL).
9. The Service Agreement also sets out (on page 2) other services and community led work that has a significant impact on the environmental cleanliness and appearance of the Outer West area. Although these are not part of the formal delegation, the Community Committee has the delegated responsibility to *“work with residents, other services and community based groups/organisations across the Outer West area to achieve clean and tidy neighbourhoods”*. It will be the role of the Locality Team to work with the Environmental Sub Group to work with/exert influence on complementary services and provide support to community led action/work.
10. At the Chairs request, the service has been working to develop closer operational practices on the ground with other similar council service providers in parks, Civic Enterprise Leeds and the grounds maintenance contractor Continental Landscapes, a pilot locality scheme is being developed to rationalise how aspects of environmental services can be delivered in the Pudsey area initially.
11. The roles of the Committee and the Locality Manager in ensuring the delivery of the agreement and achievement of the delegated responsibility are set out on page 3 of the Service Agreement.
12. The remainder of the Service Agreement sets out initial headline priorities in the form of a “plan on a page” for both zones in Outer West. These provide a focus for the service to prioritise

actions in each zone according to local need/priorities – which ward members and officers, should now further develop and check progress against and change as the year develops. The Sub Group will oversee the plans on behalf of the Community Committee for the year, with each ward being represented on that group. The Sub Group will provide a updates on progress to the Community Committee.

Conclusion

13. The introduction of a new, locality focused service for street cleaning and enforcement across Leeds has been widely regarded as a success. The delegation of resources to a Locality Manager to manage and to be accountable for the use of that resource through a Service Agreement with each Area (now Community) Committee has been a key element of that.
14. The Directorate has taken the opportunity to bring more functions into the Locality Team to be delivered as part of a delegated service. The new zonal teams are still being embedded and further reviews of service delivery approaches with a view to improving the service offer and quality of cleansing will be undertaken throughout the year. The service is committed to community development approaches and developing a strong, positive and enabling relationship with local residents and community groups so that more work can be done to support the locality teams by these key partners in their own neighbourhoods.
15. The SLA for 2015/16 will provide the Community Committee with increased responsibilities and greater influence over more resources. This will be achieved through a redesigned service with improved and modernised working practices, with greater local accountability and more direct access to the operational resource through a dedicated Team Leader for Outer West.
16. The Service Agreement was discussed at the Outer West Environmental Sub Group meeting of July 2015, where it was agreed to endorse the recommendations set out below:

Recommendations

17. The Community Committee is asked to:
 - a. approve the attached Service Agreement for the 2015/16 municipal year;
 - b. delegate the responsibility to oversee the development and delivery of the Agreement and the associated “plans on a page” to the Environmental Sub Group, with input through ward member and sub-group meetings.

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**Service Agreement between
Outer West Community Committee
and**

Environmental Action (West North West Locality Team)

***To work with residents, other services and community based groups/organisations
across the Outer West area to achieve clean and tidy neighbourhoods.***

In relation to the council function of Street Cleansing & Environmental Enforcement Services ¹, the Council's Community Committee Executive Delegation Scheme requires Committees on behalf of the Executive Board:

1. to develop and approve a Service Agreement which determines the principles of deployment of the available resources by:
 - the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered);
 - the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality;
2. to be responsible for monitoring and reviewing the delegated activities in relation to the service outcomes specified in the SLA;
3. to be responsible for negotiating amendments to the SLA with service providers to accommodate unforeseen events or patterns of service failure, during the course of the SLA.

This Agreement sets out how the above delegated responsibilities will be met.

The Agreement also sets out how the Locality Team will deliver enhanced, environmental services in areas of council owned housing in order to meet additional needs of its tenants. This is to be delivered in a way that makes best use of this additional resource and complements work of other services in these neighbourhoods.

**Agreement effective from: November 2015 (subject to approval at Committee meeting of xx
November, 2015)**

Mid-year review due: December 2015 – February 2016 (by Outer West Environmental Sub-
Group)

Next annual refresh due: July 2016 (first Committee meeting of the 2016/17 municipal year)

¹ The description "Street Cleansing and Enforcement Services" covers a variety of functions as set out on page 1

1. Scope of the Agreement – Responsibility, Influence and Support

It is the aim of this Service Agreement to help the Community Committee play a lead role in the environmental cleanliness and appearance of its neighbourhoods; whilst also making clear how functions it has a direct responsibility for are to be delivered.

The following table summarises key contributors to the appearance of our neighbourhoods (the first column lists those functions that are within the direct scope of this agreement):

Functions delivered directly by the Service delegated to the Community Committee to oversee:	Functions mainly delivered by services that are not delegated, but have a significant impact on the appearance of the local environment:	Functions delivered by local groups and organisations led by residents:
Litter bin emptying	Grounds maintenance contract – including litter picking of grass/shrub bed prior to each cut (contract delivered by Continental Landscapes and overseen by P&C)	In-bloom groups
Litter picking and associated works	Maintenance of community parks and playgrounds – including litter picking and emptying of litter bins (P&C)	Friends of groups
Street sweeping and associated works	Cutting back of LCC trees and enforcement of non-LCC tree related obstructions (P&C)	Local action groups
Leaf clearing	Garden waste collection - brown bins (Waste Services)	Tenant and Resident Associations
Ancillary street cleansing functions including Graffiti removal, Gully and Ginnel cleansing.	Household refuse collection – black and green bins (Refuse Services)	
Dog Controls (fouling, straying, dogs on leads, dog exclusions)	Household Waste Sort Sites (Waste Management Services)	
Fly tipping enforcement	Recycling Bring Facilities (Waste Management Services)	
Enforcement of domestic & commercial waste issues	Schools	
Litter-related enforcement work		
Enforcement on abandoned & nuisance vehicles		
Overgrown vegetation		
Highways enforcement (placards on streets, A boards, cleanliness)		
Graffiti enforcement work		
Proactive local environmental promotions.		

2. Roles & responsibilities in relation to the Service Agreement

2.1 Elected Members:

- (a) Community Committee: responsibility delegated from Executive Board to develop and agree the SLA each year and to monitor the delivery of the service against the agreed specifications and outcomes. To negotiate changes to the SLA to address unforeseen issues/events and address service failure/inefficiencies.
- (b) Outer West Community Committee Chair: to liaise with the Locality Manager to ensure that decisions on service delivery are being made in accordance with the SLA and that timely and accurate reports/information are provided for the Community Committee and relevant sub/ward meetings in order for the Community Committee to meet its responsibilities. To work in partnership with other Chairs across the relevant 'wedge' and the city as a whole as required (for example at the Area Chairs' meeting).
- (c) Outer West Environment Champion: to work collegiately with the other Environmental Champions and the Executive Member for Environmental Protection and Community Safety to help change attitudes and behaviours across the city that will improve the environment at a local level. To increase the understanding of the barriers and issues faced at locality level to improving local environmental quality and promote the delivery of solutions through partnership working.
- (d) Outer West Environmental Sub-group: to receive quarterly reports on the delegated services and closely monitor the performance and outcomes of the SLA. To consider in-year variations to the SLA, where necessary making recommendations to the Community Committee for the Locality Manager to implement. To undertake an annual review of the SLA and the development of a refreshed SLA for 2016/17. To consider equality, diversity, community cohesion and community safety matters in relation to the delegation of environmental services.

2.2 Environmental Locality Manager

- To deliver services under the delegation in line with the preferences and guidance set out by Members within this SLA;
- To maintain records of service activity as necessary to monitor performance against the SLA outcomes.
- To report on service activity against the requirements of this SLA, in line with the review and performance monitoring framework;
- To establish and maintain productive relationship with Members to achieve the best outcomes from the available resources;
- To lead the SLA's annual review process, including the development of a refreshed agreement for the following municipal year.
- To work in partnership with other services/organisations/agencies delivering environmental services and improvements to the appearance of neighbourhoods, e.g. Housing Services, Parks & Countryside, Refuse and Re-use/Recycling Services, Civic Enterprise Leeds, West Yorkshire Police, to ensure a holistic approach regardless of land ownership;

3. Outer West Priorities: Initial priorities for Outer West Zone:

This summary frames the day to day work of the service in addition to emptying litter bins and responding to issues referred by customers/residents to the Council for action. The purpose of this page is to set out clearly the areas of work the service will develop further and prioritise its resource/efforts at:

Zone	Cleansing Priorities and Specification	Enforcement/ Prevention Priorities
Outer West	<ul style="list-style-type: none"> • Enhanced weekly litter-picking on HRA stock on the Bawns and Gambles & Heights • Daily sweeping/ litter –picking of Pudsey Town Centre, Farsley High Street and shopping centres/ high streets • Enhanced Arterial route cleansing • 2-4 weekly litter picking cycle for the key hot-spots across the zone • Programmed 14 weekly mechanical sweeping (currently under review to deliver a more frequent cycle) • Enhanced leaf clearance across zone - October - December • Programmed cleansing of all pedestrian islands • Developing and enabling of local groups to support cleansing of neighbourhoods • Weekly cleansing of all pocket/ small green-spaces • Better joint working with parks staff on litter bin emptying across zone 	<ul style="list-style-type: none"> • Dog fouling - patrols and community initiatives (areas to be agreed) • Over-hanging vegetation • Fly-tipping



Chris Chamberlin
Team Leader (Outer West)
Christopher.Chamberlain@leeds.gov.uk

Enforcement Officers
Aqeel.Syed@leeds.gov.uk
Johanna.Taylor@leeds.gov.uk (part-time)
Annie.hutton@leeds.gov.uk (part-time)

Enforcement actions against: flytipping (on public or private land), obstructions to paths/roads (e.g. overgrown hedges), mud on the road, illegal advertising on the highway, poorly contained commercial waste.

Outer West Operational Staff (shift 1) (7 day/wk service)	Outer West Operational Staff (shift 2) (7 day/wk service)
Chargehand: Andy Bell	Chargehand: Jeanette Fendyke
Assistant Chargehand/Drivers (inc dedicated Pathsweeper) + Environmental Action Operatives	Assistant Chargehand/Drivers (inc dedicated Pathsweeper) + Environmental Action Operatives
Monday-Friday Operational Staff: Environmental Action Operatives	
Functions covered include: mechanical and manual sweeping of paths, ginnels (inc cutting back) and roads, litter picking, litter bin emptying, flytip investigation and removal, council housing – clearance of empty property gardens, household bulky item service , support for community clean-ups, garden assistance to vulnerable council tenants, public toilet cleaning.	

Member Referrals:

Referrals should be made to:

wnwcllrpriority@leeds.gov.uk or tel. 378-2150

This will ensure each referral is prioritised and properly case managed.

Locality Manager: Jason Singh (jason.singh@leeds.gov.uk)

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Report of: North West Locality Safety Partnership

Report to: Outer West Community Committee (Calverley/Farsley, Farnley/Wortley, and Pudsey wards)

Report author: Gill Hunter - Area community safety co-ordinator (07891 271074) Acting Inspector Nick Boyes West Yorkshire Police

Date: 9th December 2015

West North West Locality Community Safety Partnership Annual Report

Purpose of report

1. This report provides Members of the Outer West Community Committee with an overview of the performance of the West North West Locality Community Safety partnership. The report focuses upon the period October 2014 - September 2015.
2. Reports on the performance of the West North West Locality Safety partnership including crime statistics, information on Antisocial Behaviour, Domestic Violence and examples of some of the partnership initiatives.

Main issues

3. The Locality Community Safety Partnership will continue to develop activity and management performance against strategic outcomes of the city,.
4. Safer Leeds has agreed the following 3 shared priorities for 2015/16 with a focus on the key themes below

Promoting Community Tolerance and Respect

- ❖ *Prevent nuisance and anti-social behaviours*
- ❖ *Reduce the aggravating effects of alcohol and drugs on crime and ASB*
- ❖ *Reduce the occurrence and impact of Hate Crime*

Keeping People Safe from harm

- ❖ Prevent domestic violence & abuse for those at risk
- ❖ Protect children and adults from sexual exploitation
- ❖ Provide appropriate support for victims and offenders with mental health needs

Protecting property and the rights of citizens

- ❖ Break cycles of offending
- ❖ Early identification and interventions for those at risk of becoming involved in criminality
- ❖ Prevent victimisation via acquisitive crime

Performance Highlights

5.0 Overall Crime

During the period Oct 2014 – Sept 2015 there were 5,103 crimes compared with 4,558 in the previous examined period. The increase of 545 equated to an increase of 12%. The highest increases were Interference with Motor Vehicle (149%), Sexual Offences (48%) and Assaults (35%). In terms of volume the highest increases were Theft from Motor Vehicle, Domestic Crimes and Interference with Motor Vehicles. Theft from Shop and Theft Non Specific experienced the greatest decreases (% change).

Nuisance incidents reduced by 15% compared with the previous period. All nuisance types demonstrated reductions, with the exceptions of fireworks / snowballing incidents. The greatest reductions were in alcohol and littering/drugs paraphernalia incidents. In terms of volume youth related nuisance, adult nuisance and alcohol related incidents experienced the largest decreases. The main concern for residents was youth related nuisance, followed by neighbour related issues.

6.0 Ward Breakdown

6.1 Calverley & Farsley Ward

Total crime increased by 4% compared with the previous period. The highest increases were Interference with Motor Vehicle (224%), Domestic Crimes (74%) and Sexual Offences (48%). In terms of volume the highest increases were in Theft from Motor Vehicle, Interference with Motor Vehicle and Domestic Crimes. Burglary Other and Burglary Dwelling experienced the greatest decreases (% change)

Occurrence Type	Calverley And Farsley Ward				
	2013-2014	2014-2015	Change	% Change	Total
Assault	57	70	13	23%	127
Burglary Dwelling	146	113	-33	-23%	259
Burglary Other	189	139	-50	-26%	328
Criminal Damage	184	177	-7	-4%	361
Domestic - Crime	58	101	43	74%	159
Interference With M/V	21	68	47	224%	89
Robbery	12	13	1	8%	25
Sexual	10	15	5	50%	25
Theft From Person	9	8	-1	-11%	17
Theft From Vehicle	232	302	70	30%	534
Theft Non Specific	194	157	-37	-19%	351

Theft Of Pedal Cycle	22	20	-2	-9%	42
Theft Shop	126	102	-24	-19%	228
TOMV / TWOC	37	40	3	8%	77
Total Crime	1502	1566	64	4%	3068

Figure 5: Breakdown of crime types for the Calverley and Farsley Ward

Nuisance Incidents

Nuisance related incidents reduced by 20% during Oct 2014 – Sept 2015 compared with the previous period. The largest reductions were in youth related and nuisance motorbikes calls for service. Neighbour related and Fireworks/snowballing incidents experienced increases compared with the previous twelve months.

Nuisance Type	Calverley And Farsley Ward				
	2013-2014	2014-2015	Change	% Change	Total
Youth Related	213	178	-35	-16%	391
Nuisance Motorcycle/Quad Bike	87	47	-40	-46%	134
Neighbour Related	58	69	11	19%	127
Adult Nuisance - Non Alcohol Related	53	40	-13	-25%	93
Alcohol	30	18	-12	-40%	48
Nuisance Car/Van	12	7	-5	-42%	19
Fireworks/Snowballing	4	9	5	125%	13
Littering/Drugs Paraphernalia	5	2	-3	-60%	7
Traveller Related	2	0	-2	-100%	2
Total	464	370	-94	-20%	834

Figure 6: Breakdown of nuisance Incidents for the Calverley and Farsley Ward

6.2 Farnley & Wortley Ward

Total Crime in the Farnley and Wortley ward increased by 15%. The highest increases were Interference with Motor Vehicle (132%), Sexual (76%) and Theft of Motor Vehicle (45%). In terms of volume the highest increases were in Domestic Crime, Assault, and Interference with Motor Vehicle and Theft of Motor Vehicle offences. There were reductions in Burglary other, Theft Non Specific and Theft from Shop offences.

Occurrence Type	Farnley And Wortley Ward				
	2013-2014	2014-2015	Change	% Change	Grand Total
Assault	91	122	31	34%	213
Burglary Dwelling	150	168	18	12%	318
Burglary Other	151	142	-9	-6%	293
Criminal Damage	260	264	4	2%	524
Domestic - Crime	178	213	35	20%	391
Interference With M/V	19	44	25	132%	63
Robbery	19	20	1	5%	39
Sexual	25	44	19	76%	69
Theft From Person	9	10	1	11%	19
Theft From Vehicle	220	237	17	8%	457
Theft Non Specific	190	135	-55	-29%	325
Theft Of Pedal Cycle	15	17	2	13%	32

Theft Shop	110	76	-34	-31%	186
TOMV / TWOC	55	80	25	45%	135
Total Crime	1779	2037	258	15%	3816

Figure 7: Breakdown of crime types for the Farnley & Wortley Ward

Nuisance Incidents

Nuisance incidents decreased by 12% during Oct 2014 – Sept 2015 compared with the previous period. In terms of volume Youth and Neighbour Related calls for service experienced the greatest reductions. The main increases were in nuisance motorbikes and fireworks / snowballing incidents.

Nuisance Type	Farnley & Wortley Ward				
	2013-2014	2014-2015	Change	% Change	Total
Youth Related	363	328	-35	-10%	691
Neighbour Related	132	91	-41	-31%	223
Adult Nuisance - Non Alcohol Related	68	44	-24	-35%	112
Nuisance Motorcycle/Quad Bike	45	66	21	47%	111
Alcohol	44	33	-11	-25%	77
Fireworks/Snowballing	8	22	14	175%	30
Nuisance Car/Van	10	3	-7	-70%	13
Traveller Related	5	7	2	40%	12
Littering/Drugs Paraphernalia	4	2	-2	-50%	6
Total	679	596	-83	-12%	1275

Figure 8: Breakdown of nuisance incidents for the Farnley & Wortley Ward

6.3 Pudsey Ward

Total Crime increased by 17% compared with the previous year. The greatest increases were in Interference with Motor Vehicle (100%), Robbery (78%) and Assaults (46%). In terms of volume the highest increases were in Domestic Crime, Theft from Motor Vehicle and Assaults. Burglary Dwelling experienced the highest decrease compared with the previous twelve months.

Occurrence Type	Pudsey				
	2013-2014	2014-2015	Change	% Change	Total
Assault	68	99	31	46%	167
Burglary Dwelling	160	129	-31	-19%	289
Burglary Other	121	115	-6	-5%	236
Criminal Damage	225	255	30	13%	480
Domestic - Crime	110	148	38	35%	258
Interference With M/V	25	50	25	100%	75
Robbery	9	16	7	78%	25
Sexual	15	15	0	0%	30
Theft From Person	12	12	0	0%	24
Theft From Vehicle	153	184	31	20%	337
Theft Non Specific	110	110	0	0%	220
Theft Of Pedal Cycle	10	13	3	30%	23
Theft Shop	65	59	-6	-9%	124
TOMV / TWOC	38	42	4	11%	80
Total Crime	1277	1500	223	17%	2777

Figure 9: Breakdown of crime types for the Pudsey Ward

Nuisance Incidents

Nuisance related calls for service has reduced by 15%. In terms of volume Alcohol and Adult nuisance categories have experienced the greatest reductions. There were increases in Fireworks / snowballing and neighbour related incidents compared to the previous period.

Nuisance Type	Pudsey Ward				
	2013-2014	2014-2015	Change	% Change	Total
Youth Related	409	391	-18	-4%	800
Neighbour Related	76	77	1	1%	153
Adult Nuisance - Non Alcohol Related	68	41	-27	-40%	109
Nuisance Motorcycle/Quad Bike	60	43	-17	-28%	103
Alcohol	59	18	-41	-69%	77
Fireworks/Snowballing	7	11	4	57%	18
Nuisance Car/Van	6	6	0	0%	12
Littering/Drugs Paraphernalia	4	3	-1	-25%	7
Traveller Related	3	0	-3	-100%	3
Total	692	590	-102	-15%	1282

Figure 10: Breakdown of nuisance incident for the Pudsey Ward

7.0 Safeguarding

Domestic Violence & Abuse

The table below summarises the performance figures for domestic safeguarding incidents within Outer West Partnership Ward Area in the last two years.

Ward	2013/ 2014	2014/ 2015	% Change	*‰ population (2014/15)
Calverley & Farsley	206	237	15	10.5
Farnley & Wortley	508	551	8.5	22.8
Pudsey	327	338	3	15.1
Outer West PWA	1041	1126	8	16.3
Leeds	14383	14834	3	19.7

* 2011 Census data
‰ (per 1000 population)

- Leeds District experienced a 3% increase in domestic incidents.
- Calverley and Farsley had the highest percentage increase and the highest domestic safeguarding incidents per thousand populations.

There were three main areas where domestic abuse was reported; Swinnow, Gamble Hill and Farnley.

The domestic safeguarding incidents by month for each ward within Outer West PWA show that Calverley and Farsley had the biggest increasing trend which was predominantly affected by the figures during recent winter months. Despite having the biggest change this ward still have the lowest total DV safeguarding incidents per month. Farnley and Wortley results had fairly consistent results over the previous twelve months falling close to the trend line. Despite this the ward still

had the highest total DV safeguarding incidents per month. Pudsey, despite a small monthly increase during the winter months, has a fairly consistent trend line.

A North West Domestic Action Plan has been developed to raise awareness of DV, and to develop the Domestic Violence Quality Mark with Cluster and Local business.

One Domestic Homicide Review (DHR) has been delivered across North West Leeds and further reviews will be developed as the lessons learned from the DHR programme is rolled out.

The Front Door Safeguarding Hub is a new initiative designed to improve the safety and support of victims of domestic violence and abuse. Building on existing arrangements it provides a faster, more coordinated and consistent response to domestic violence cases. Key features of the new arrangements include, improved information sharing, tasking and accountability.

8.0 Child Sexual Exploitation

The North West CSE forum take place on a quarterly bases and bring a wide range of partners together to look at trends around CSE, training, good practice. Topics have included what is intelligence and how to report information, internet crime/texting, and identifying low level CSE individuals for early interventions. There has been 2 Child Exploitation briefings delivered for practitioners across NW Leeds with 75 attendees. Further sessions on CSE and work shop on Missing children are planned for 2016. A draft CSE draft action plan for West North West will be agreed by partner in January. The action plan focused on the 5 main strands of Identify, Prevent, support and Signpost, protect and prosecute.

9.0 Anti-Social Behaviour (ASB) –

Breakdown of Open ASB cases

Farnley and Wortley	22
Pudsey	15
Calverley and Farsley	6

9.1 Partnership Initiatives

9.2 Calverley/Farsley Ward

- Farsley has had issues of anti-social Behaviour /nuisance bike in Hainsworth park and earlier this year a bike restrictor was fitted to help reduce nuisances caused by motor bikes.
- Owlcotes – action days focussed on raising awareness of vehicle Crime with shoppers being reminded not to leave items in the car.
- Speed gun initiatives targeting speeding vehicles on Woodhall Road and Crowther Avenue, Pudsey Road as some examples.
- Stop and Search at Thornbury Roundabout tackling on 20th 21st October. The main aim was to identify travelling criminals and drivers committing various offences. Over the 2 days in total 94 vehicles were stop checked, a stolen vehicle was recovered by the specialised traffic unit and another vehicle was found to have illegal red diesel by HMRC, for which the driver was fined £540.00 on the spot. The police volunteers and a PCSO patrolled the Odeon cinema car park and the neighbouring streets identifying valuable property left on display. They found 42 vehicles and placed crime prevention advice leaflets on windscreens. The team also found an insecure vehicle

and quickly located the owner. A number of tickets were issued by police officers for various offences and a quantity of intelligence information was gained adding to the success of the operation

9.3 **Farnley/Wortley Ward**

Closure Order - The resident & her friends caused problems for other residents with loud music & drunken behaviour which, one Sunday morning resulted in an argument between those in the flat & furniture including a metal framed dining chair & a TV being thrown through the window of the flat (which is on the 13th floor). LASBT was able to use the new closure powers to close the property down for 3 months (this ends on 9th Dec) & the case is on court on 3rd Dec for a possession hearing. The use of the closure order has obviously given the residents of Gamble Hill Croft a 3 month respite from the problems they were experiencing & hopefully we will get a positive outcome at the possession hearing in a couple of weeks.

Tong Way –tenant lived in upstairs flat, significant mental health issues. Served with housing caution due to noise and spitting at/abusing neighbours. Following this, he threatened his neighbour with a knife and resulted in him been sectioned and serving time in Armley on remand. He was served with a notice of seeking possession and LASBT applied to legal for possession however following liaison with his support worker the tenant terminated his tenancy and mental health services are assisting with locating more appropriate housing.

Action to tackle environmental issues and burglary in the top streets in the Farnley & Wortley ward to include those tenants who won't tend to their gardens in the interests of progress the Housing Officers can raise an order to cut back the hedges in default of the tenant not doing it themselves, then will look to recharge the tenant accordingly. The focus will also look at locks recommending the A 3* Yale lock which performs to the same standards as the Avocet (anti snap, pull, bump, pick and drill) and looking at funding to make sure locks meet the standards.

9.4 **Pudsey Ward**

Ongoing issues around large group of youths causing disorder especially around Pudsey Bus Station. WYP implemented a dispersal area over the Bonfire Night period. LASBT is looking at a variety of legal and non-interventions to address the behaviour and provide the necessary support to the young people and their families. Multi-agency meeting took place on the 19th November to look at targeted work with girls who are involved in potentially risky behaviour.

Case referred from housing relating to a female introductory tenant in a cottage style flat. The young female refused to engage with LASBT despite trying on many occasions to meet with her. The tenant continued to cause ASB and there was a serious incident so LASBT obtained a closure order on the property; an IT notice was also served. The tenant eventually handed in her notice and more suitable supported accommodation is being discussed.

Swinnow Walk - an 18 year old tenant was housed in an upstairs flat and caused significant ASB; lots of youths in property, drinking until early hours, jumping off balcony, smashing bottles in street, jumping on residents cars, urinating off balcony etc. Despite several warnings and liaison with support worker, LASBT successfully obtained a Closure Order and the tenant terminated his tenancy.

10.0 Corporate Considerations

Consultation and Engagement

11.0 The West North West Locality Community Safety partnership works in partnership with the voluntary and community sector and when necessary carries out statutory consultation a appropriate.

12.0 Equality and Diversity/Cohesion and Integration

Consideration is given to the equality impact of delivering the Safer Leeds strategy across West North West locality safety partnership. Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

13.0 Council Policies and City Priorities

The West North West locality safety partnership delivers directly against The Safer Leeds priorities and city wide strategic outcomes

14.0 Resource and Value for Money

The work undertaken by the Locality Safety Partnership is underpinned by maximisation of resources through effective partnership work. This included looking at opportunities for match funding from a number of sources.

15.0 Conclusion

The HMIC Crime Data Integrity Inspection made a number of recommendations and forces responded by introducing changes in crime recording practices. This resulted in an increase in the number of recorded crimes in West Yorkshire. Analysis of the changes in crime levels, along with a number of other measures, concluded that a high proportion of these recent increases (c.93%) were related to administrative change rather than an increase in criminality.

This change in recording practice very much impacted on the level of violence against the person, in particular violence without injury. These included domestic offences, where domestic violence without injury also increased, again as a result of administrative change, as many lower level offences were not previously being recorded. Levels of violence against the person have roughly doubled since these changes were implemented. The 100% increase seems to be in line with the force as a whole.

In February 2016, Leeds District will transition to a new operating model, necessary to ensure that demand can be met across all work areas with reduced staffing.

the main changes are that the majority of uniformed police officers will work on a 24/7 shift pattern, as will the Partnership Ward Area (PWA) Inspectors.

Inspector Dan Wood will retain overall responsibility for Outer West.

Remaining as core Neighbourhood Problem Solvers will be:

A PWA Sergeant

6 Ward Managers

18 PCSOs

The Partnership Ward Area (PWA) meeting process is embedded in the Outer West and it is successful. Partnerships are strong so despite what some may perceive as a reduction in core

neighbourhood staff, I am confident that there will be no reduction in problem solving activity or performance.

The perennial challenge is maintaining police visibility with reduced numbers.

There will actually be a greater number of police officers working at night and therefore more opportunity for pro-active activity to tackle crime.

West Yorkshire Police are growing the Special Constabulary to provide uniformed assistance at key times in within neighbourhoods.

16.0 Recommendations

Members are asked to continue supporting the locality Community Safety Partnership in relation to continuing to delivering towards the Safer Leeds priorities through effective partnership working set out by Safer Leeds for 2015/16.

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Report of: Leedswatch

Report to: Outer West Community Committee

Report author: Jayne Russell, Leedswatch Service Manager

Date: November 2015

Outer West CCTV Report

Purpose of report

To outline the effectiveness of the 11 cameras, which serve the Outer West Community Committee Area. The report provides:

- An analysis of crime and anti-social behaviour by Ward, with CCTV camera locations (appendix 1).
- The different types of incidents and arrests captured by CCTV Operators in 'real time', including a focus on the monthly occurrence of incidents.
The report focuses on the period April 2015 – end October 2015.
- Information on the current costs for all CCTV cameras in the Committee Area

CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed 'real time'. These incidents are not included in this report but do contribute towards a higher number of arrests being made in the Outer West Area.

List of current cameras in the Outer West

Calverley / Farsley – Farsley (Parkside Road) / Farsley 1 (Opp. Bay Horse) / Farsley 2 (entry to Marsden Court) / Farsley 3 (outside Co-op)

Farnley / Wortley – Farnley (Butterbowl) / Farnley (Cross Lane)

Pudsey – Lowtown / Lidget Hill (opp. Natwest) / Chapeltown / Pudsey Park / Lidget hill car park

Incidents Captured by CCTV Operators

Ward Councillor's now receive weekly intel reports that give detailed reports regarding any logs that were made by Leedswatch CCTV operators for that week. Depending on the area, the location and various other factors (such as Police operations, special events, etc), the number of logs can actually fluctuate in number. Some weeks there will be more logs than others. Where some cameras (and locations) do not feature regularly, it is not an indication that cameras are at fault, or operators are not doing their jobs. It may imply that operators might

be looking elsewhere when something occurs, but often, where this is the case, it may still be picked up and referred to LeedsWatch for review, at a later date (by Police). Another consideration may also be that the presence of CCTV actually helps to deter crime in the area, which may explain why logs may sometimes be low, or not feature certain locations and cameras at all.

With this in mind, the following table represents all 'real time' incidents logged by our Public Space Surveillance CCTV operators that were witnessed on cameras in the Outer West area between April and end October 2015.

Summary of incidents in Outer West area April to end October 2015

Outer West	Desk 7	261
Public Order		49
ASB		46
Road Traffic		38
Police Operation		31
Travellers		20
Suspicious Event		17
Theft		13
Health & Safety		11
Cash in Transit		8
Drugs		8
Fire		6
Alarm Activation		6
Animals		6
Enforcement		2

The following table breaks down the incident logs for Outer West into individual wards as follows:

Calverley / Farsley Ward

Calverley & Farsley	28
Drugs	5
Public Order	5
Theft	5
ASB	4
Alarm Activation	3
Health & Safety	3
Police Operation	1
Road Traffic	1
Suspicious Event	1

Farnley / Wortley Ward

Farnley & Wortley	90
ASB	16
Road Traffic	16
Travellers	15
Police Operation	12
Public Order	7
Fire	6
Suspicious Event	5
Health & Safety	4
Animals	4
Theft	3
Drugs	1
Enforcement	1

Pudsey Ward

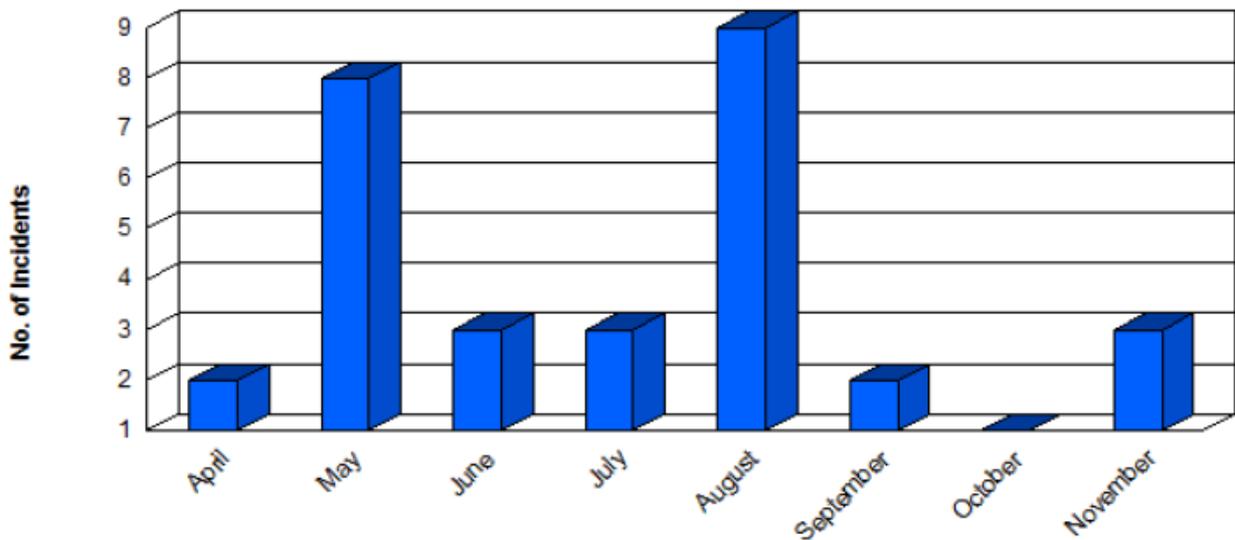
Pudsey	133
Public Order	34
ASB	23
Road Traffic	19
Police Operation	18
Suspicious Event	10
Cash in Transit	8
Theft	5
Travellers	5
Health & Safety	4
Alarm Activation	2
Animals	2
Drugs	2
Enforcement	1

Please note that there are minor discrepancies between the total number of incidents for the whole of the Outer West and the wards featured. There are ten more incidents logged in the whole of the Outer West than across the three wards featured. This is likely to be incidents logged as occurring in the Outer West, yet the exact location falls between ward boundaries, therefore operators have logged the incident as the Outer West, although it fell just outside, or on the boundary of wards in the Outer West, and therefore does not feature in the total figures for these wards.

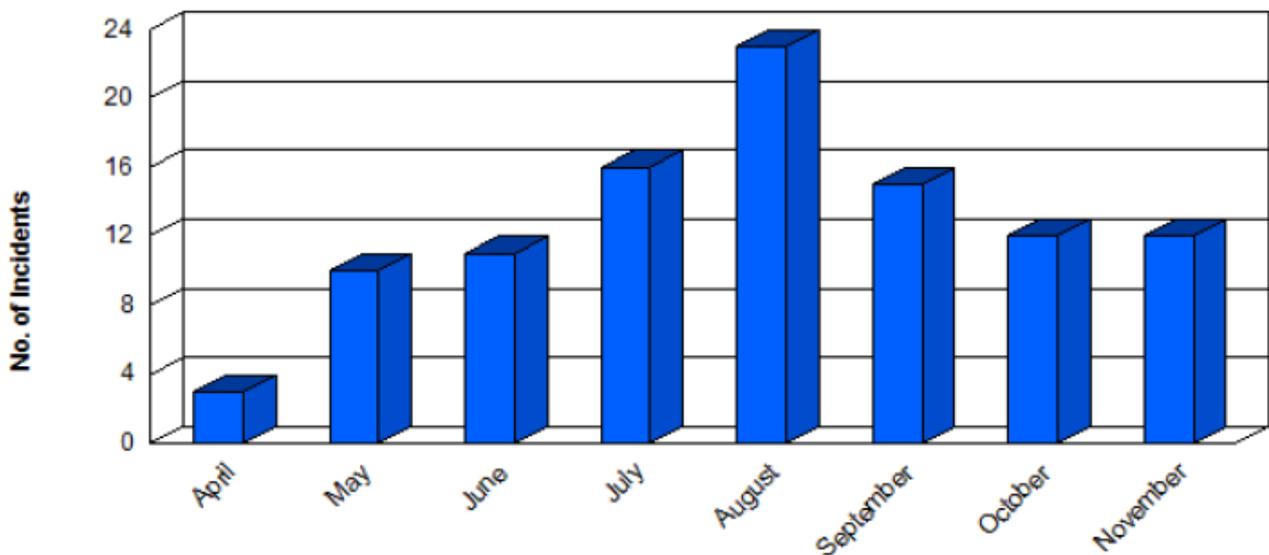
Incident occurrences per month, per ward

To give a greater understanding of incidents occurring in the area, the following tables show the occurrence of incident logs per month, per ward. These fluctuate in number, depending on several factors, but one key factor for this timescale might be the lighter months that may encourage more passing footfall, and potentially more incidents. This is reflected for both the Calverley / Farsley and Farnley / Wortley wards as August featured as the month with most incidents logged. Alternatively in Pudsey ward, August featured as the second lowest month for logged incidents with October featuring highest.

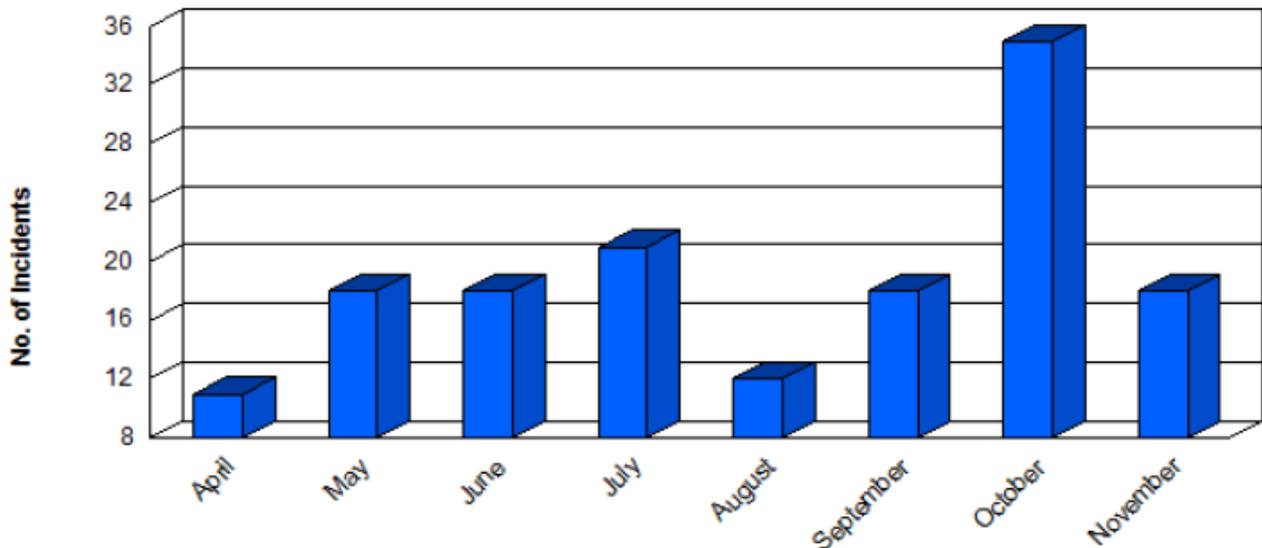
Calverley / Farsley Ward – monthly incident occurrences



Farnley / Wortley ward – monthly incident occurrences



Pudsey Ward – monthly incident occurrences



Arrest per ward

Leedswatch operators will log any arrests that they witness or are informed of over the radio, whilst recording an incident log. They will not capture all arrests, as some will be made off camera, off site, or sometimes days / weeks after the event has occurred. The following table shows the number of arrests made in accordance with logs recorded, across the Outer West.

Outer West		Desk 7				
<u>Incident Number</u>	<u>Date & Time</u>	<u>Close Date & Time</u>	<u>Call Source</u>	<u>Category</u>	<u>No Arrests</u>	
51,348	05/04/2015 01:06:27	05/04/2015 01:22:25	CCTV Operator	Public Order	1	
52,737	14/05/2015 03:00:00	14/05/2015 03:37:48	Police DCR	Public Order	1	
53,215	27/05/2015 15:42:51	27/05/2015 16:25:11	Police DCR	Public Order	1	
53,305	30/05/2015 05:38:55	30/05/2015 05:50:50	Police DCR	Public Order	1	
53,344	30/05/2015 21:12:16	30/05/2015 21:36:15	Police DCR	Health & Safety	1	
54,023	18/06/2015 17:20:00	18/06/2015 17:26:21	Police DCR	Health & Safety	1	
56,161	08/08/2015 01:01:00	08/08/2015 01:17:00	Airwave Radio	Public Order	1	
56,474	14/08/2015 23:09:27	14/08/2015 23:33:36	Airwave Radio	Public Order	2	
56,596	17/08/2015 16:39:33	17/08/2015 16:41:03	Airwave Radio	Theft	1	
56,597	17/08/2015 16:39:35	17/08/2015 16:41:45	Police DCR	Road Traffic	1	
56,797	21/08/2015 23:15:25	21/08/2015 23:56:31	CCTV Operator	Drugs	1	
58,521	27/09/2015 23:27:00	27/09/2015 23:51:54	Airwave Radio	Public Order	1	

Total No. of Arrests in zone Outer West

Desk 7: 13

In total, there were 4 arrests recorded in the Calverley / Farsley ward; 2 public order, 1 theft and 1 drugs. There were 8 arrests recorded for the Farnley / Wortley ward; 2 public order, 2 Health and Safety, 3 Police operations and 1 road traffic incident. Across the Pudsey ward, there were 9 arrests recorded. All these were public order arrests. The difference of 7 more arrests made in Outer West wards, in comparison to the whole of the Outer West, may be down to where the incident first occurred (might have originated in a different Outer / Inner location, e.g. Inner West), yet the operator has logged the location of the arrest in its end location (in an Outer West ward, e.g. Pudsey, but not in the Outer West).

Finance

The table below provides a summary of the total cost of CCTV cameras by Ward in the Outer West Area, including contributions from the Outer West Community Committee.

Ward	No. of Cameras	Annual monitoring costs	Annual maintenance costs	Annual BT costs	Total annual cost	Contributors
Pudsey	5	£2500	£2500	£3,484	£8,484	Outer West CC
Farnley	2	£1000	£1000	£1,867	£3,867	Outer West CC
Farsley	4	£2000	£2000	£7,482	£11,482	Outer West CC

- Community Committee are currently charged an annual fee for the maintenance and monitoring of each camera they have agreed to fund. Both these elements are charged at 50 percent. Therefore each camera is charged at £1000; £500 for maintenance and the same for monitoring, per year.
- An annual rental charge is also made for each BT-provided circuit. There is currently a five year contract in place with BT for rental of circuits, which will end on the 1st April 2018. Work is taking place now to consider new and more cost effective ways of delivering CCTV which will reduce costs. However, at the current time BT is the only provider who can deliver the Leeds network, and the contract that we are bound to, does not allow for us to decommission existing lines before the end of the contract period. Discussions with BT are on-going about the cost of their Redcare service, and wherever possible new CCTV projects are being installed using different types of technology which have only recently become available, and can be more cost effective.

Options

- This report provides details of the high level of effectiveness of CCTV cameras in the Outer West Area and is for information purposes only.

Corporate considerations only as necessary

- Review of City Wide CCTV – In preparation for the renewal of the current CCTV contract with BT in 2018, a review of all camera locations will take place in 2016. An audit of camera locations and local crime rates will be undertaken to assess whether the cameras are being effective in helping to reduce and deter crime, and the benefits in terms of the use of footage to support criminal investigations.
- Consultation will take place Community Committees as part of the review, and discussions about the decommissioning of cameras, where this is deemed appropriate, will take place.
- The review will also seek to consider ways in which the existing network can be made more cost effective by using new technology and moving the current network from an analogue system to a digital solution. This may result in cost savings for Community Committees and the wider council as well as other benefits.
- Consultation is also taking place via the 10 Community Safety Champions regarding the format and information contained in the CCTV Intelligence reports. This has resulted in the production of a more frequent report, and a change of format, making the reports more tailored to individual areas. Feedback from ward members has been positive.

Conclusion

- This report demonstrates a total of 261 logs by CCTV Operators monitoring the Outer West Area, which contributed to a total of 13 arrests. It should be noted that CCTV plays a part in supporting businesses by observing cash in transit, 8 logs were recorded for this type of observation. In addition CCTV is an invaluable tool in making the Outer West Area safer and can reduce crime by deterring potential offenders who will not want to be observed by the CCTV.
- **Recommendations**
- Contents of report to be noted

Background information

- Appendix 1 – Analysis of Crime and Anti-Social Behaviour in the Outer West Area in relation to CCTV camera locations

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Report of: The West North West Area Leader

Report to: The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey

Report author: Harpreet Singh 336 7862

Date: 9th December 2015

For decision

Finance Update Report

Purpose of report

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund for 2015/16 and the current position of the Small Grants and skips pots and those Small Grants and skips that have been approved since the last meeting.
2. The report also provides an update on the Youth Activity Fund.
3. Attached at appendix 4 is the Finance Monitoring Report which provides Members with details of the current monitoring position of the Wellbeing fund and the Youth Activity Fund.

Main issues

4. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
5. The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.

Wellbeing Revenue Budget Statement 2015/16

6. The Outer West Community Committee received an allocation of **£126,290** for the 2015/16 financial year. Taking into account project underspends and carry forward figures from 2014/15, the total fund available for new projects in 2015/16 was **£143,127**. This funding has now been committed to 23 projects for 2015/16, as listed in Appendix 1 (table 1.2).
7. Since the last meeting a project from Parks & Countryside (P&C) for playground improvements to Victoria Park was approved. The total cost of the project is £31,000 of which £10,000 was being requested from the Outer West Community Committee. Members approved £3,590 from their remaining Wellbeing Capital pot and £6,410 from Wellbeing Revenue.
8. Taking this into account there is **£15,209** in Wellbeing Revenue funds currently unallocated for 2015/16.
9. Since the last meeting 2 applications have been received and are listed in the table below

Table 1: Large Grants Received

Project Name	Organisation /Department	Amount Requested
Gardening for Wellbeing	The Conservation Volunteers – Hollybush Conservation Centre	£3,260 Appendix 2
New Street Grove Crime prevention fencing	Housing Leeds	£6,475 Appendix 3

10. If the above projects are approved there will be £5,474 Wellbeing Revenue remaining to be allocated.

Small Grants & Skips

11. Table 2 below outlines those Small Grant applications that have been received or approved since the last meeting of the Outer West Community Committee. Table 3. outlines those skips that have been approved since the last meeting.

Table 2: Small Grants Received and / or Approved

Project Name	Organisation /Department	Amount Requested	Amount Approved
PHAB Leeds	Friday Night Project	£83.11	£83.11
Preparation for Birth	Farnley CC	£300.00	£300.00
Business Support	Outer West Area	£1,000.00	£1,000.00
Shining Light on Dark Winter	Armley helping hands	£493.92	£493.92

Table 3: Skips Approvals

Location	Ward	Number of Skips	Amount Approved
Parish Church of Saint John the Evangelist, LS28 5DJ	Calverley & Farsley	1	£130

12. Taking these into account, there is **£3,592** still available for allocation for Small Grants and for Skip Hire in the 2015/16 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

2015/16 Wellbeing Capital Budget

13. There is currently no remaining budget available in the Outer West Wellbeing Capital budget. Table 3. outlines those Capital projects that have been received or approved since the last meeting. Please refer to point 7 of this report in relation to the below tabled project.

Table 3: Capital projects Received and / or Approved

Project Name	Organisation /Department	Amount Requested	Amount Approved
Victoria Park playground improvements	Parks & Countryside	£10,000 of which £3,590 Capital	£3,590

Youth Activities Fund

14. In 2015/16, the Outer West Community Committee received a sum of £46,440 Youth Activity Fund (YAF). Taking into account project underspends and roll forward from 2014/15, the total fund available for new YAF projects in 2015/16 was **£ 64,946**. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
15. Funding has now been committed to 11 projects for 2015/16, as listed in Appendix 1 (table 1.5). This leaves **£12,347** for allocation this financial year. There have been no YAF applications received since the last meeting.
16. A Youth Activities Fund commissioning round is being held, which was opened on 20 November 2015 and will close on 11 December.

Finance Monitoring report

17. All projects are required to submit monitoring updates on a quarterly basis. Monitoring information received to date for all projects, is presented at Appendix 4.

Corporate considerations

a. Consultation and Engagement

18. The Community Committee has previously been consulted on the projects detailed within the report. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people being taken into account through the Youth Engagement Panels.

b. Equality and Diversity / Cohesion and Integration

19. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

c. Council policies and City Priorities

20. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d. Resources and value for money

21. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

22. In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Wellbeing budgets.

e. Legal Implications, Access to Information and Call In

23. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

24. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

25. Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2015-16.

Recommendations

26. The Committee is asked to:

- Note the current budget position for the revenue Wellbeing Fund for 2015/16 (Appendix 1)
- Consider the Wellbeing large grant and Youth Activity Fund application which have been received since the last Community Committee
- Note and consider the small grants that have been approved since the last meeting
- Note the skips that have been approved since the last meeting

- Note the current budget position for the Capital Wellbeing Fund for 2015/16.
- Note the Finance Monitoring information at appendix 4.

Background information

- **None**

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1.0 Revenue

1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2015-16 financial year. It shows the amount allocated to each ward of the Outer West Community Committee, details of the carry forward from 2014-15 and any existing commitments.

2014/15 OW Revenue Budget	OW Area Committee	
Balance Brought Forward from 14/15	£	53,179.00
OW Revenue Allocation for 2015/16	£	126,290.00
Total	£	179,469.00
Schemes Approved from 2014-15 budget to be paid in 2015-16	£	36,341.67
Projects approved in 15/16	£	127,918.04
Total Commitments	£	164,259.71
Remaining to Allocate (Wellbeing)	£	15,209.29
Remaining to Allocate (Youth Activities)	£	12,347.29

1.2 Revenue Project Statement

The table below provides a current revenue project statement; most grants are paid retrospectively, so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining
Summer Bands	Leeds International Concert Season	£ 3,000.00	£ 3,000.00	£ -
Community Development Project	BARCA Leeds	£ 7,936.00	£ -	£ 7,936.00
Small Grants & Skips	WNW Area Support Team	£ 8,000.00	£ 2,603.11	£ 5,396.89
Communications & Engagement	WNW Area Support Team	£ 2,000.00	£ 161.44	£ 1,838.56
Neighbourhood Improvement Programme Budget	WNW Area Support Team	£ 3,000.00	£ -	£ 3,000.00
Pudsey Christmas Lights	Leeds Lights / Leeds Events	£ 8,000.00	£ -	£ 8,000.00
Farsley Christmas Lights	Leeds Lights / Leeds Events	£ 5,000.00	£ 833.33	£ 4,166.67
Calverley Christmas Lights	Project 2000 / Leeds Events	£ 1,000.00	£ -	£ 1,000.00
Farsley Festival	Farsley Community Initiative	£ 2,500.00	£ 2,500.00	£ -
Pudsey in Bloom	LCC Parks & Countryside	£ 3,000.00	£ -	£ 3,000.00
Farsley in Bloom	LCC Parks & Countryside	£ 2,500.00	£ -	£ 2,500.00
Calverley in Bloom	LCC Parks & Countryside	£ 2,500.00	£ -	£ 2,500.00
Farnley in Bloom	LCC Parks & Countryside	£ 1,000.00	£ -	£ 1,000.00
Cow Close Community Corner	Armley Juniors Project 4 Young People	£ 11,153.00	£ 8,364.75	£ 2,788.25
Site Based Gardener	LCC Parks & Countryside	£ 12,123.54	£ -	£ 12,123.54
CCTV Maintenance & Monitoring	Leeds Watch	£ 30,000.00	£ 11,482.00	£ 18,518.00
Partnership Tasking Meetings	West Yorkshire Police	£ 6,000.00	£ -	£ 6,000.00
Speed Indication Device (SID)	West Yorkshire Police	£ 3,000.00	£ -	£ 3,000.00
Street Dancing	Swinnow Community Centre	£ 2,700.00	£ 2,700.00	£ -
Summer Holidays Targeted Provision	Leeds Youth Service	£ 3,300.00	£ -	£ 3,300.00
Hawthorn United Over 50s Walking FC	Hawthorn Surgery	£ 1,282.50	£ 1,038.02	£ 244.48
Pudsey Wellbeing Centre	Pudsey Wellbeing Centre	£ 4,268.00	£ -	£ 4,268.00
Money Buddies	Hollybush Conservation Centre	£ 1,065.00	£ -	£ 1,065.00
Totals:		£ 127,918.04	£ 32,682.65	£ 91,645.39

1.3 Revenue Projects Live from Previous Years

The table below provides a revenue project statement of grants funded in previous years that are still live.

Project Name	Lead Organisation	Approved	Paid	Remaining
Prison! Count me out	Leeds Youth Service – Outer West	£ 1,000.00	£ -	£ 1,000.00
Diversionary Project	Outer West Tasking Group	£ 500.00	£ -	£ 500.00
Barnardos	Barnardos Safer Families	£ 160.00	£ 160.00	£ -
Leeds Gate G & T Project	Leeds Gate	£ 5,250.00	£ 5,250.00	£ -
CCTV Maintenance	Leeds Watch	£ 17,649.00	£ 12,351.00	£ 5,298.00
Community Development Worker	BARCA	£ 7,936.00	£ -	£ 7,936.00
Nature Corridor - FOPH	Friends of Post Hill	£ 975.00	£ 975.00	£ -
The Real Boy, Domestic Violence Project	Pudsey Cluster	£ 2,350.00	£ 2,350.00	£ -
Totals:		£ 36,341.67	£ 21,086.00	£ 15,255.67

1.5 Youth Activity Fund 2015/16

The table below lists Youth Activity projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Approved	Paid	Remaining
Breeze Friday Night Project	Breeze	£ 9,845.00	£ -	£ 9,845.00
Multisports activities	LCC Sports & Active Lifestyles	£ 3,440.00	£ -	£ 3,440.00
Breeze games summer 2015	Breeze	£ 13,050.00	£ -	£ 13,050.00
Easter holiday sports camp	Farnley Cluster	£ 1,427.00	£ 1,427.00	£ -
Multi Sports Camp	Pudsey Cluster	£ 600.00	£ -	£ 600.00
Breeze under 19's zone @Farsley Festival	Breeze	£ 945.00	£ -	£ 945.00
Faame (Film, Arts And Media Experience)	Social Skillz UK	£ 3,151.71	£ 2,857.11	£ 294.60
Pudsey Global Gang	Leeds DEC	£ 1,560.00	£ -	£ 1,560.00
Mini Breeze Summer events	Breeze	£ 11,475.00	£ -	£ 11,475.00
Wild West at Pudsey Park	LCC Parks & Countryside	£ 4,000.00	£ -	£ 4,000.00
Summer Holiday Activity	Farnley Cluster	£ 3,105.00	£ 3,105.00	£ -
Totals:		£ 52,598.71	£ 7,389.11	£ 45,209.60

OW Youth Activity Funding 2015-16	
YAF Balance brought forward	£ 18,506.00
YAF Allocation for Year 2015-16	£ 46,440.00
YAF Total Allocation (inc b/f)	£ 64,946.00
YAF Earmarked 14/15	£ -
Current YAF Figures	
Budget for Year:	£ 64,946.00
Total Approved 15/16	£ 52,598.71
Available Left to Allocate:	£ 12,347.29

1.6 Capital Spend

The table below lists capital projects previously supported and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not

Project Name	Lead Organisation	Approved	Paid	Remaining
Bike Restriction, West Royd Park	LCC Parks and Countryside Public Rights of Way	£ 1,700.00	£ 1,700.00	£ -
Farnley Falcons Changing Room	Farnley Falcons	£ 5,000.00	£ 5,000.00	£ -
New Club House, Rodley Cricket Club	Rodley Cricket Club	£ 5,000.00	£ -	£ 5,000.00
Pond and nature educational area, Park Spring Primary School, Swinnow	Park Spring Primary School	£ 1,500.00	£ -	£ 1,500.00
Victoria Park playground improvements	LCC Parks and Countryside	£3,590		
Totals:		£ 16,790.00	£ 6,700.00	£ 6,500.00

Amount for spend in 2015/16	£ 15,090.12
Schemes approved from 2014-15 to be paid in 2015-16	£ 1,700.00
Total Capital Allocation (inc b/f)	£ 16,790.12
Remaining to allocate	£ 0.12

1.7 Small Grant Breakdown of Spends 2015/16

The table below lists small grant projects supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not

Project Name	Lead Organisation	Approved	Paid	Remaining
Stone Wall Rebuild	Calverley Village Guide Association	£ 500.00	£ 500.00	£ -
Pudsey 10k 25th Anniversary Charity Race	Pudsey Pacers Running Club	£ 720.00	£ 720.00	£ -
20th Anniversary Farsley Celtic Juniors and Vermelles exchange	Farsley Celtic Juniors u14's Football Club	£ 500.00	£ 500.00	£ -
West Leeds Juniors Development Centre	West Leeds Juniors FC	£ 250.00	£ 250.00	£ -
PHAB Leeds	Friday Night Project	£ 83.11	£ 83.11	£ -
Preparation for Birth	Farnley CC	£ 300.00	£ -	£ 300.00
Business Support	Outer West Area	£ 1,000.00	£ -	£ 1,000.00
Shining Light on Dark Winter	armley helping hands	£ 493.92	£ -	£ 493.92
Totals:		£ 3,847.03	£ 2,053.11	£ 1,793.92

1.8 Skips Breakdown of Spends 2015/16

The table below lists skip applications supported this year and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not

Project Name	Lead Organisation	Approved	Paid	Remaining
Crimbles Allotments	Crimbles Allotments, Pudsey, LS28 9BE	£ 135.00	£ 135.00	£ -
Leeds City Council - Housing Leeds	Fairfield Avenue, Pudsey, LS28 5HL	£ 295.00	£ 285.00	£ 10.00
Parish Church of Saint John the Evangelist, LS28 5DJ	Parish Church of Saint John the Evangelist, LS28 5DJ	£ 130.00	£ 130.00	£ -
Totals:		£ 560.00	£ 550.00	£ 10.00

Total approved for spend on skips small grants 2015/16	£ 8,000.00
Remaining to allocate	£ 3,592.97

Outer West Community Committee Wellbeing Fund Project Summary - New Street Grove Crime prevention fencing

Project Name	New Street Grove Crime prevention fencing
Amount applied for	£6,475
Lead Organisation	Housing Leeds
Ward/Neighbourhood	Pudsey

Business Plan Objective	<ul style="list-style-type: none"> • Reduce Crime and anti- social behaviour • Improve the local environment and our parks and open space
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Project Summary

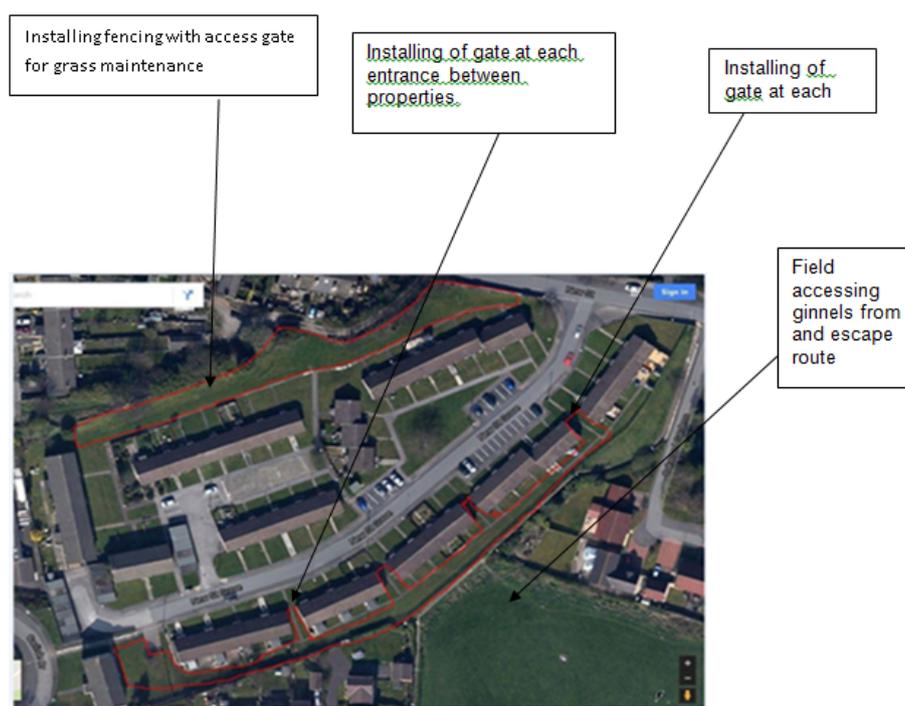
The majority of residents at New Street Grove are elderly and over the summer period a number of burglaries and attempted burglaries took place. Housing Leeds in partnership with community safety held a crime prevention awareness session at the community centre for local residents.

The police crime prevention officer has carried out a site visit and highlighted the work that would need to be done to create a safe and secure environment for residents of New St Grove. The crime prevention officer has suggest that any installation of fencing is done to the front building line of the property in order to eliminate recesses from the front elevation of the properties, thus preventing hiding places for offenders

The offenders were accessing the properties from a number of directions front and back of properties and then getting away with items by cutting through the ginnels leading off from the fields. The ginnel shows signs of foot traffic and desire lines through the broken down dry stone wall leading up onto New Street. This is where garden furniture has been found from the thefts from gardens.

The properties have been visited and crime prevention advice has been given as well as a number of door alarms which were funded by the police.

This match funding will be used to install 1800 high blunt powder coated top railings, pedestrian gates to the front of the properties and a maintenance gate to allow for grass maintenance. The funding will also include high palisade fencing (rounded and notched palsied pales fencing) to the back field.



Targets for the project and how success will be measured

- | |
|---|
| <ul style="list-style-type: none"> • The targets for the project will be to increase tenant satisfaction in the area. • Reduce the numbers of attempted burglary in the area • Make it an area where residents feel safe and secure in their properties. |
|---|

How the project will be promoted and/or participation encouraged

<p>Tenants have been consulted via a door step action on crime prevention in the area and the outcome was that they were more than happy for the fencing to be installed as it would create a safe environment and they would feel much safer in their properties as it would set a boundary of where public are able to access and where individual properties boundaries begin.</p>

Exit strategy/How the project will continue after the funding
--

<p>The area is housing land and will be maintained by Housing Leeds</p>

Other organisations involved

<p>Parks and Countryside regarding the installation of the fencing</p>
--

Financial Information

Revenue funding requested	£6,475
Total cost of project	£12,950
Match funding/Other funding sources	£6,475 Outer West Housing Advisory Panel

Full Breakdown of Costs – Per Money Buddy Per Year			
Item	Wellbeing	Other (with funding body)	Date of Decision
<p><u>Fence</u> To Supply & Install 1800 High Blunt Top Railings We have allowed for SHS-60x60 posts, 40x10 flat bar rails and 16mm round bar verticals Galvanised and Powder Coated Green 6005 Total cost £1650.00</p>	£825	£825	Housing Advisory Panel 2nd Dec
<p><u>Pedestrian Gates</u> Supply and install 5 No 1800 High x 1000 Wide Blunt Top Single Gates As per above details Complete with additional 'keyed' lock with 3 No keys Galvanised and Powder Coated Green 6005 Total Cost £2500.00</p>	£1250	£1250	As above
<p><u>Maintenance Gate</u> Supply and Install 1 No 1800 High x 2000 Wide Blunt Top access Gates As per above details with pad lock access Galvanised and Powder Coated Green 6005 Total Cost £400.00</p>	£200	£200	As above
<p><u>To Supply and install fencing on back field</u> Supply and Install 1800 High Palisade Fencing 'Rounded and Notched' palisade pales Complete with all required fixings Galvanised and Powder Coated Green Total Cost £8100</p>	£4050	£4050	As above
<p><u>Vegetation</u> Cut back vegetation from boundary, Remove and Dispose off site to contractors recycling facility. Total Cost £300</p>	£150	£150.00	As above

Details of volunteers	N/A
Volunteer Hours	N/A

Details of funding from previous years

Area Support Team Comments

Outer West Community Committee Wellbeing Fund Project Summary - Gardening for Wellbeing

Project Name	Gardening for Wellbeing
Amount applied for	£3260
Lead Organisation	The Conservation Volunteers – Hollybush Conservation Centre
Ward/Neighbourhood	The project will be open to all Outer West residents but recruitment will target the priority areas.

Business Plan Objective	<ul style="list-style-type: none"> • Provide opportunities for people to get jobs, volunteer or learn new skills • Promote healthy lifestyles and tackle health inequalities
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Project Summary

This project will aim to engage more residents of Outer West, especially those from priority groups in the environmental activity programmes run by TCV. “Gardening for Wellbeing” is aimed at adults who have had a prolonged absence from the labour market due to health issues, particularly mental health, and would like to start to participate in some meaningful activity again.

Older men, especially those not in work, are recognised by NHS and Leeds Public Health as being at increased risk of suicide, and there is support but little funding for this demographic. This group makes up a large number of our most vulnerable volunteers.

This is a distinct new offer – we have acted on volunteer feedback and our reflections on the past few years, during which we have dealt with a growing number of volunteers experiencing crisis, to build this new proposition. Our aim is to retain the safety and non-judgemental support that Hollybush is renowned for; but also to encourage more proactive engagement on positive pathways.

This programme was part funded for April to October by Inner West area committee, however as reported we still had significant numbers of Outer west residents in need of our service.

We are seeking additional funding to recruit and support/mentor new participants from Outer West areas and we will use our local network to solicit referrals and assist us to promote the programme

This grant will fund targeted outreach in Outer West (Swinnow, Worley /Farnley), the cost of travel/transport to courses and activities at Hollybush* and the mentoring and support of individuals from outer west

*TCV recognises that Hollybush is not in Outer West. Mental Health professionals acknowledge that motivating people to widen their horizons and travel to new opportunities is an important milestone in recovery and the journey to employment.

TCV Hollybush worked with 28 residents of Outer West in August to October 2015. 14 of whom attended 5 or more times. Of these 14 8 are identified as having significant barriers to employment, primarily mental health and related issues, two of whom require significant support due to recurring issues of ill health.

10 new people were recruited in this period with 3 going on to attend more than 5 times. We have recruited from Outer West to our short course programmes not to the Garden groups funded by Inner West.

This has been achieved without any targeted recruitment in Outer West. As some of our funding was restricted to other areas we have by due diligence been focusing effort to fulfil that funding. For instance in Inner West in the same period there were 21 new recruits.

From this we feel there is demand from outer west for our programmes and also that we have been unable to offer ongoing support to the most vulnerable Outer West participants due to the lack of Outer West funding for the

garden group.

From the IMD data we know there are pockets of deprivation within the Outer West Area. The Patient Empowerment Programme is expanding and we know they need to have well supported community activity to refer people to. TCV Hollybush has been working with PEP to support a number of issues with major problems in their lives.

The Leeds Joint Strategic Needs Assessment is built around No Health without Mental Health, and recognises that Mental Health is a fundamental part of health and impacts on other health determinants and poor mental health impacts on others in home, work and other settings.

Targets for the project and how success will be measured

This application is for 3 months only

- Number of participants recruited in the target group from Outer West: Target 17
- Number of participants who attend five or more sessions: Target 6 (inevitably low as those starting late Feb onwards will struggle at once per week)
- Number of participants who contribute to running sessions: Target 2
- Number of participants who become key volunteers: Target 1

% of participants who attend five or more sessions report

- Making new friends (address social isolation)
- Learning new skills
- Improved mental and physical health (using Short Edinburgh Warwick scale)
- % Taking up other activities elsewhere
- Progression from Hollybush towards the labour market
- Case studies will also be used to provide a more in-depth qualitative analysis.
- The above methodology and tools have been used by TCV and Hollybush now to good effect for several years to demonstrate outcomes and progression.

How the project will be promoted and/or participation encouraged

We have budgeted for some staff time for promotion and publicity and to have bespoke promotional material designed and printed to distribute across local networks, and display in local venues.

We will use our existing network of referral partners to promote the project and encourage participation. Our Volunteer Co-ordinator regularly spends time in Jobcentres in the city, so she would be able to promote this in the Jobcentres and JobShops in the target areas. We have existing good links to Pudsey JobCentre.

We also have regular contact with BARCA including the PEP programme, and Leeds Mind who will play a key supporting role in terms of promotion and referrals. We also get a number of referrals from day and inpatient mental health centres, so we would ensure that they are kept informed of new provision that is suitable for their patients.

We would look to use any lists of groups we can access e.g. Children Centres, School Clusters GP surgeries. We would also look to promote and encourage participation through local health centres and GP surgeries, to target those with mental health needs who are looking to progress on their recovery journeys through participation and learning.

Some of the participants in this group may also be existing learners on our short courses who come from the target areas, many of these are unable to cope with a full day of activity and the garden group allows

them to continue activity with TCV and to stay in touch and consider further courses.

Exit strategy/How the project will continue after the funding

TCV is close to submitting the Stage 2 for a Big Lottery bid in partnership with Leeds Mind and Hyde Park Source. This will fund a two session per week garden project at Hollybush for 2016-19 and the recruitment, mentoring and support of priority individuals from across Leeds.

TCV will seek to renew its contract for Adult and Community Learning so we can continue to offer short course both at Hollybush and Community Settings

TCV is also in dialogue with the Leeds West Clinical Commissioning Group about them supporting the work TCV does to support those with low to moderate mental health needs, we hope in due course to be successful in a commissioning round. Senior mental health professionals have for some recognised the value of our work and been supportive, sadly commissioning rounds take time to be put in place.

Other organisations involved

TCV works closely with many agencies to gain referrals for our projects. Key to this programme is the Patient Empowerment Programme (Barca, Leeds Mind and Tocuystone etal) and the JobCentre.

We will also be working with Barca and others to identify local sites to deliver short courses close to the Communities, we will be focusing on the priority neighbourhoods of Swinnow, Farnley and Wortley but also tempered by places that are reasonably served by buses.

Financial Information

Revenue funding requested	£3,260
Total cost of project	£3,260
Match funding/Other funding sources	N/A

Full Breakdown of Costs – Per Money Buddy Per Year

Item	Wellbeing	Other (with funding body)	Date of Decision
Volunteer Coordinator 6 hours per week £305 pcm			
Project Officer running Sessions 3.5 hours per week £172 pcm			
Manager (overview and reporting) 1 hour per week £95cm			
All for 3 months	£1,716		
Refreshments	£60		
Travel	£330		
Training	£150		
Materials	£105		
Insurance	£60		
Printing	£200		
Premises	£150		
Overheads (Safeguarding, H&S, Finance, HR, Payroll)	£489		

Details of volunteers

Volunteer Hours	Key Volunteers helping to run the groups and support individuals 2 per session 3 hours (inc set up etc) 2 per week 12 weeks Pro rata for Outer West 30% =44 hours at £486 Admin support, 6 hours pw 30% 12 weeks =21 hours at £238
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Details of funding from previous years

2015-16 Inner West £5,943 for Gardening to Health
2014-15 Inner West - £4,340 to run the Active After Working Life Group for over-55s. This group was very successful and the volunteers carried on running it themselves for 9 months after the funding period. (Grant ref IW1418R)
Inner West Area Committee £4,210 (Gardening Towards Employment, placements with Leeds Housing)
Parks Core Grant 15-16 £8232 14-15 £10,290 (9 days work plus partnership fundraising for work on Parks Land) since 1986
Parks and Countryside SLA £6,550 (24 days of work on Nature Conservation Sites) ended 13-14 after 7 years

Wykebeck Pride Access to Nature £18,925 (weekly task in NE Leeds as part of LCC/Groundwork/TCV project) ended March 2014

Social services Adult Social Care £83,638,(24 spaces 2 days a week adults with Learning Disability 48 weeks per year) to 13-14 Successfully retendered for £66,500

Ideas that Change Lives for Cafe Development £10k plus £2k

Leeds Public Health Suicide Prevention Green Man Project. 2015 £7k

Employment and Skills Adult and Community Learning 15-16 £47,407 Skills for Jobs contract £61,500 14-15 (Gardening, Woodwork and Wood skills) expanded gradually from 11-12 at £2,500

Area Support Team Comments

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1.0 Revenue

1.1 Revenue Projects from 2015/16 Monitoring

The table below shows the monitoring update for the current 2015/16 projects.

	Project Name	Lead Organisation	Ward	Amount	Paid	Project description	Project update
OW/15/01/LG	Summer Bands	Leeds International Concert Season	All	£ 3,000.00	£ 3,000.00	The funding would be used to host 10 brass band concerts in June - August, as part of 'Summer Bands in the Parks' series; 2 in Farnley Hall Park, 3 in Pudsey Park, 2 in Victoria Park, Calverley, 2 in Western Flatts Cliff Park, Wortley and 1 in Westroyd Park, Farsley.	Ten brass band concerts were held in Calverley, Farnley, Farsley, Pudsey and Wortley as part of 'Summer Bands in the Parks' series and took place on a Sunday afternoons between 2.30pm – 4.30pm. The number of attendees at each concert varied from 75 – 220 and attracted both the young and elderly. These concerts benefited the communities in Calverley, Farnley, Farsley, Pudsey and Wortley.
OW/15/02/LG	Community Development Project	BARCA Leeds	F&W	£ 7,936.00	£ -	To build local capacity and to develop constructive links with services and partnerships (formal and informal). The Community Development role will also empower local people to have a say and encourage co-production in design, delivery of services. This project will target work in 2-3 priority neighbourhoods which will be agreed by the Community Committees (considering Swinnow, Heights, Gambles or Bawns).	The post was recruited to in June and since then the worker has been supporting a range of projects including conversation classes, an pilot job club and family activities. Full monitoring for quarter 1 is awaited.
OW/15/03/LG	Small Grants & Skips	WNW Area Support Team	All	£ 8,000.00	£ 2,603.11	The small grants budget provides grants of up to £500 to support local community projects bring local communities together.	To date in 2015/16, 8 grants have been awarded totalling £3847 and 3 skips totalling £560 making a total spend so far to be £4407.
OW/15/04/LG	Communications & Engagement	WNW Area Support Team	All	£ 2,000.00	£ 161.44	A budget has been allocated for room bookings and publicity materials such as banners, leaflets and posters to increase participation in meetings by the general public.	To date £161 has been spent on meeting refreshments and entertainment for the Big Lunch event in July.
OW/15/05/LG	Neighbourhood Improvement Programme Budget	WNW Area Support Team	F&W	£ 3,000.00	£ -	The Communities team will be co-ordinating a Neighbourhood Improvement Programme covering the Heights and the Bawns. The funding would provide a flexible resource to engage with the local communities and addressing local needs using a responsive approach.	At the October NIP meeting it was agreed to fund the 3 community engagement events through the Farnley Cluster and Youth Service for Halloween, Christmas and Easter.
OW/15/06/LG	Pudsey Christmas Lights	Leeds Lights / Leeds Events	P and C&F	£ 8,000.00	£ -	The funding will go towards the cost of hiring and installing festive light motifs on columns that have already been adapted across Outer West as per the Christmas lights programme. It will also contribute towards the firework display and other event costs.	The festival lights have been installed. A final report will be submitted at the end of Q4.
OW/15/07/LG	Farsley Christmas Lights	Leeds Lights / Leeds Events	C&F	£ 5,000.00	£ 833.33	The funding will pay for the hire of festive lights from November to January. The project will involve the planning and delivery of the Christmas Lights switch on event.	The festival lights have been installed. A final report will be submitted at the end of Q4.
OW/15/08/LG	Calverley Christmas Lights	Project 2000 / Leeds Events	C&F	£ 1,000.00	£ -	The funding will pay for the hire of festive lights from November to January. The project will involve the planning and delivery of the Christmas Lights switch on event.	The festival lights have been installed. A final report will be submitted at the end of Q4.

OW/15/09/LG	Farsley Festival	Farsley Community Initiative	C&F	£ 2,500.00	£ 2,500.00	To pay for the road closure , materials and equipment and to cover staffing costs of the Farsley festival.	<p>The Festival took place on Monday 25th May, the theme this year was "The Yorkshire Seaside". Residents awoke to the sound of seagulls – piped through the speakers in the tower of St John's Church".</p> <p>The event started with a World Record Attempt – the greatest number of people wearing knotted hankies upon their heads with a total of 837 people congregating in front of the church to take part, before dispersing to the various sites and attractions hosted along Town Street.</p> <p>Town Street was broken down into Zones, each being named after a Yorkshire seaside resort. At the upper end of the Festival site the Farsley Liberal Club hosted a children's area – with a visit from the local Donkey Sanctuary to add to the sense of authenticity – whilst the Church catered for the more mature, with coffees and teas being sold in the Church Hall, a Farmer's market in the car park and amongst others, an opera recital in the church.</p> <p>Further along Town Street a number of stages were constructed each providing throughout the afternoon a number of acts and bands whilst the Mill hosted a quality "Maker's Market".</p> <p>It was estimated that 10,000 people visited Farsley that afternoon. They received media attention with our world record attempt and excellent feedback. Entertainment was available for young and old.</p>
OW/15/10/LG	Pudsey in Bloom	LCC Parks & Countryside	P	£ 3,000.00	£ -	This funding is to provide floral features e.g. hanging baskets on lamp posts and floral troughs on the roadside to enhance the village centre.	<p>The floral features were successfully provided and maintained throughout the summer by the Parks and Countryside Service in partnership with Pudsey In Bloom.</p> <p>These features contributed to the Cities 'In Bloom' initiative.</p> <p>The vibrant floral features enhanced the centre of Pudsey, improving the local surroundings and making Pudsey a more attractive place to live, work and visit.</p> <p>This initiative also further encouraged local people to work together and with Leeds City council for the benefit of the wider community.</p> <p>The features were removed at the end of September 2015.</p>
OW/15/11/LG	Farsley in Bloom	LCC Parks & Countryside	C&F	£ 2,500.00	£ -	This funding is to provide floral features e.g. hanging baskets on lamp posts and floral troughs on the roadside to enhance the village centre.	<p>The floral features were successfully provided and maintained throughout the summer by the Parks and Countryside Service in partnership with Farsley In Bloom.</p> <p>These features contributed to the Cities 'In Bloom' initiative.</p> <p>The vibrant floral features enhanced the centre of Farsley, improving the local surroundings and making Farsley a more attractive place to live, work and visit.</p> <p>This initiative also further encouraged local people to work together and with Leeds City council for the benefit of the wider community.</p> <p>The features were removed at the end of September 2015.</p>
OW/15/12/LG	Calverley in Bloom	LCC Parks & Countryside	C&F	£ 2,500.00	£ -	This funding is to provide floral features e.g. hanging baskets on lamp posts and floral troughs on the roadside to enhance the village centre.	<p>The floral features were successfully provided and maintained throughout the summer by the Parks and Countryside Service in partnership with Calverley In Bloom.</p> <p>These features contributed to the Cities 'In Bloom' initiative.</p> <p>The vibrant floral features enhanced the centre of Calverley, improving the local surroundings and making Calverley a more attractive place to live, work and visit.</p> <p>This initiative also further encouraged local people to work together and with Leeds City council for the benefit of the wider community.</p> <p>The features were removed at the end of September 2015</p>

OW/15/13/LG	Farnley in Bloom	LCC Parks & Countryside	F&W	£ 1,000.00	£	-	This funding is to provide floral features e.g. hanging baskets on lamp posts and floral troughs on the roadside to enhance the village centre.	<p>The floral features were successfully provided and maintained throughout the summer by the Parks and Countryside Service in partnership with Farsley In Bloom.</p> <p>These features contributed to the Cities 'In Bloom' initiative.</p> <p>The vibrant floral features enhanced the centre of Farsley, improving the local surroundings and making Farsley a more attractive place to live, work and visit.</p> <p>This initiative also further encouraged local people to work together and with Leeds City council for the benefit of the wider community.</p> <p>The features were removed at the end of September 2015.</p>
OW/15/14/LG	Cow Close Community Corner	Armley Juniors Project 4 Young People	F&W	£ 11,153.00	£ 8,364.75		The grant will be used to fund the part time salary of one staff member who will interact with community members who access support and guidance from Cow Close Community Corner, along with working with the trustees and management committee develop the project to a fully functional community centre raise funds etc.	<p>The post holder helps to organise and run the work club. The community centre has had a total of 335 clients during quarter 2, 58 who are regular clients and have attended 10 or more sessions. All clients recorded (188) had LS12 postcodes.</p> <p>All the services run from the centre are advertised on twitter, facebook, www.armleyjuniors.co.uk and via information booklets distributed to local community groups and key professional's working in the locality.</p>
OW/15/15/LG	Site Based Gardener	LCC Parks & Countryside	P and C&F	£ 12,123.54	£	-	This funding is for the provision of a site-based gardener to be based in Tyersal Park and New Farnley Park. The gardener will be working 37 hours per week, for six months of the year.	<p>The project started in April 2015. The gardener undertook general gardening duties including: grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths.</p> <p>The site-based gardener also engaged with the public and has helped to improve the physical environment and security issues within these sites. Additionally, the continuation of engagement with members of the public ensured the service and the team play an important part in helping to enhance people's enjoyment of their parks and greenspaces.</p>
OW/15/16/LG	CCTV Maintenance & Monitoring	Leeds Watch	All	£ 30,000.00	£ 11,482.00		Continuation of CCTV services in Outer West Leeds. There are 12 cameras in total, 2 in Farnley & Wortley Ward, 5 in Pudsey Ward, 5 in Calverley & Farsley Ward.	<p>The five Pudsey cameras have been used to capture 46 logged incidents. These include incidents ranging from public order (14 incidents), ASB (7), theft (5), public order (7) and others. Of the incidents witnessed and logged involved 2 arrests. Over the 6 months there have been no reports of faulty cameras.</p> <p>The four Farsley cameras in use have captured 13 logged incidents. These include public order (4), alarm activation (3), drugs (2). One of the logged incidents led to the arrest of a suspect for drugs. None of the four cameras have needed repair over the last 6 months, although there has been an issue with the Farsley Park camera which was subsequently addressed and corrected.</p>
OW/15/17/LG	Partnership Tasking Meetings	West Yorkshire Police	All	£ 6,000.00	£	-	To provide a range of resources to support the objectives of the partnership tasking meeting of each ward. The funding to be used for a wide variety of activities including supporting action / engagement days or initiatives focused on specific concerns such as anti-social behaviour, burglary, vehicle crime, environmental, crime prevention or safeguarding issues.	The Tasking Partnership are currently identifying initiatives to fund. Further information will be provided in Q3.
OW/15/18/LG	Speed Indication Device (SID)	West Yorkshire Police	All	£ 3,000.00	£	-	To purchase a Speed Indication Device (SID) to deploy across Outer West to change driver behaviour.	The SID has been purchased but there have been issues with the software. The SID has been deployed across the wedge. Further information will be submitted for Q3.
OW/15/19/LG	Street Dancing	Swinnow Community Centre	P	£ 2,700.00	£ 2,700.00		This funding is to providing street dancing instruction for young children and teenagers.	Monitoring requested.

OW/15/20/LG	Summer Holidays Targeted Provision	Leeds Youth Service	All	£ 3,300.00	£ -	This funding is to work in partnership with the Farnley and Pudsey Clusters to deliver some targeted summer youth provision with the main objective to enable some of the most hard to reach and vulnerable young people to access positive activities. By offering positive activities over the summer period the programme will help tackle some of the highlighted priorities of reducing crime and anti-social behaviour and improving support where there are additional health needs.	In total 20 'vulnerable' young people engaged with the targeted summer programme which delivered over 100 hours of face to face work and 3 x 4 week accredited Canoeing Programmes at Yeadon Tarn Sailing Club. All the young people who attended the summer programme had other agency involvement such as TAMHs, Families First, Social Care, Parent contact/attendance issues, In Care, and Early Help Plans. Most young people completed an accredited canoeing programme. 7 young people who had nether ridden attended a horse riding programme All 20 young people who took part in the canoeing programme were Farnley and Pudsey Cluster Guidance & Support referrals. The Youth Service successfully engaged with 20 out of the 24 (83%) referred young people
OW/15/21/LG	Hawthorn United Over 50s Walking FC	Hawthorn Surgery	F&W	£ 1,282.50	£ 1,038.02	The aim of the project is to hold a match every week for walking football for the Over 50's and their families who are patients at the Hawthorn Surgery practice. The 'footballers' are men & women and family involvement is encouraged. The funding covers the cost of renting an indoor '3G' football pitch for one hour every week for 42 weeks.	Currently there are 20 regular team members and the ages range from 9-75. The group has been widely advertised through social media, CCG website and the Yorkshire evening post.
OW/15/22/LG	Pudsey Wellbeing Centre	Pudsey Wellbeing Centre	P	£ 4,268.00	£ -	The funding will be used to make improvements to the building, therefore maximising the range of community activities, including social, training & support groups for the residents of West Leeds.	The building work has been scheduled for the 8th of December.Final monitoring will be provided in Q3.
OW/15/23/LG	Money Buddies	Ebor Gardens Advice Centre	F&W	£ 1,065.00	£ -	Funding for three volunteer 'Money Buddies' who deliver weekly sessions giving support to people struggling financially.	Monitoring requested.

1.2 Revenue Projects from previous years monitoring

The table below shows the monitoring update of grants funded in previous years.

	Project Name	Lead Organisation	Ward	Amount	Paid	Project description	Project update
OW/14/06/S	Prison! Count me out	Leeds Youth Service - Outer West	All	£1,000.00	£0.00	An 8 week programme to raise awareness amongst young people about the cause, consequences and penalties of crime, and the effects of anti-social behaviour. The programme will include resource packs, videos, exercise papers, and guest speakers from agencies such as Platform, Youth Offending Service, and the Police. This programme will also complement the national curriculum key stages 3 & 4, law, order, crime and punishment, personal and social education. Cohort 1 :Farnley & Wortley, Targeting the Heights, Butterbowls, Bawns runs Sept. 2014 - Nov. 2014 Cohort 2: Pudsey, Calverley & Farsley, Targeting Swinnow, Owlcoats, Thornfield Avenue Oct 2015 - Jan. 2016	Cohort 1 was completed In April 2015. The Programme included sessions delivered by Craig Lightowler (West Yorkshire Police), Holly Majors - Show Racism The Red Card, Robert Bell - St Giles Trust - Reformed Offender, and an informal visit by the off road biking team (West Yorkshire Police). 7 young people also visited HMP Wetherby (YOI) and got the opportunity to experience prison life, visit cells, and talk to both the prison governor and inmates. The session was split into two sections, the first hour was focussed around class room type learning with relevant issues such as behaviour, impact of crime and ASB on communities and victims. The second part of the session was around the accredited motorbike course. Cohort 2 is due to start in October and full monitoring will be provided by the end of the financial year, at this point payment will be made to the Youth Service.
OW/14/13/S	Diversionary Project	Outer West Tasking Group	F&W	£500.00	£0.00	Funding from this project supported the Prison! Count me out! project Youth Service are running and is funded by Outer West Community Committee.	See Prison! Count me out! project for monitoring.
OW/14/14/S	Barnardos	Barnardos Safer Families	All	£160.00	£160.00	The funding will pay for a Christmas party on 18th December 2014 for 30 children in Outer West. .	Project completed. 30 children attended and were able to engage with their peers and develop social and emotional skills. The children who attended were able to form friendships with other children with similar backgrounds. The children enjoyed food and activities, and a visit from Santa.

PH/14/01/R	Leeds Gate G & T Project	Leeds Gate	F&W	£5,250.00	£5,250.00	This is Public Health funding. The funding is to support Leeds GATE gypsy and traveller service to address mental health issues amongst the community.	Project completed. The money supported GATE to deliver a full range of engagement activities encouraging people to engage in health checks and conversations with services. A leaflet addressing diabetes concerns has been created which is culturally appropriate for the Gypsy and Traveller community. GATE attended the Lee Gap Horsefair which was a valuable exercise in playing a small part in raising awareness around NHS Health Checks with this community and neatly ties in to the work West CCG are undertaking around greater engagement, enhanced working and extended hours and visiting practices that are adept at working with this community.
OW/14/04a/R	Farsley Christmas Lights	Farsley Christmas Lights Leeds Lights / Events	C&F	£480.00 £41.67	£0.00	The funding paid for the hire of festival lights and the planning and delivery of the Christmas lights switch on event. £41.67 additional funding was also allocated to the project.	Project completed. Motifs were installed in Oct/Nov. The switch on event on 26/11/2014 was well attended by the community & visitors to the area. The lights are maintained though out the festive period.
OW/14/04b/R	Farsley Christmas Lights	Farsley Christmas Lights Leeds Lights / Events	C&F	£41.67	£0.00	Further funding towards the Farsley Festive Lights.	Project completed,
OW/14/16/R	CCTV Maintenance	Leeds Watch	All	£17,649.00	£12,351.00	The funding will pay for the continuation of the CCTV services in Outer West Leeds. • 2 in Farnley & Wortley Ward • 5 in Pudsey Ward • 5 in Calverley & Farsley Ward	CCTV provision is ongoing as per the project agreement.
OW/14/20/R	Community Development Worker	BARCA	F&W	£7,936.00	£0.00	The Community Development role will look to build local capacity and to develop constructive links with services and partnerships (formal and informal). The role will also empower local people to have a say and encourage co-production in design, delivery of services. There is strong evidence to support the view that Community Development can help to reduce inequality in deprived neighbourhoods.	The project is ongoing and members are provided with an ongoing update from the community Development Worker
OW/14/12/R	Nature Corridor - FOPH	Friends of Post Hill	P and F&W	£975.00	£975.00	The funding will provide appropriate flora and fauna to encourage the development of the initial stages of the Post Hill section of a wider "Nature Corridor". Additional funding will be sought to develop this further; as the Wellbeing Fund would be identified for initial start-up costs.	Project completed. The grant has enabled the group to carry out work which will be visible in the coming months / years. The foot fall in the wood has increased with a noticeable increase in family groups. Having the foot paths upgraded allowing even better access will see further increases
OW/14/23/R	The Real Boy, Domestic Violence Project	Pudsey Cluster	P and C&F	£2,350.00	£2,350.00	The funding will support Pudsey Cluster to offer preventative work to young people who attend schools in the Cluster to prevent them from becoming both perpetrators and victims of domestic violence and anti-social behaviour. Leeds Theatre in Education Company offers The Real Boy – a 2 part participatory theatre programme targeting Year 5 as a pilot. The aims of the Real Boy are to support with work on health and wellbeing, safeguarding, emotional literacy and PSHCE (issues include domestic violence, disability awareness, alcohol misuse and racism). The project will be delivered in each of the 14 primary schools and the 3 secondary schools in the Cluster.	Project completed. The project raised awareness of what constitutes domestic violence and the signs and indicators of domestic violence. The programme was aimed at Year 5, 7, 8 and 9. The programme has been delivered to each of these year groups and has therefore been delivered to approximately 570 young people in Primary Schools and 1800 in Secondary Schools. The strengths of the project were the organisation of the project – Theatre in Education was very thorough and timely in their response. The workshops received positive feedback from school staff and young people. The young people said that they could now recognise healthy and unhealthy relationships and felt able to openly discuss any issues they had with appropriate people.

1.3 Youth Activity Fund Carry Forward Monitoring

The table details the monitoring for the Youth Activity projects supported in 2014/15.

	Project Name	Lead Organisation	Ward	Amount	Paid	Project description	Project update
OWYAF/14/09	Breeze Friday Night Project	Breeze	P and C&F	9845	0	To provide activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age on a Friday night from 6:00 – 9:00.p.m.	<p>The session was closed for the summer so has run 3 sessions since June to September.</p> <p>The Junior session is for 8-13* years old and the seniors for 12*-18 years old. *There is a cross over between juniors and seniors to support the transitional years moving up into seniors.</p> <p>131 young people accessed the provision, averaging 82 young people per week. The average attendance in the juniors was 56 and 26 for the senior sessions.</p> <p>The Weekly activities include; multi-sports (including team games, tennis, dodgeball, badminton, etc.), arts and crafts, issue-based activities and a safe place to socialise. Additional activities were also held including: Graffiti workshops, beauty therapy, music and singing and song-writing. The gym is also available to seniors only.</p> <p>Issue based activities have included: Bullying: don't accept it! fitness, ways to keep active, how to deal with stress, anti-social behaviour, self-esteem, anger management, personal safety: out and about and on-line.</p> <p>The juniors generally engage well with all the activities on offer. The seniors engage mostly in football and sports and the chill-out area and enjoy having a safe place to meet and socialise with their friends and engaging with staff.</p>
	Multit sports activities	LCC Sports & Active Lifestyles	P and F&W	3440	0	To run 2 multi activity stay the day camps at Pudsey Leisure Centre for 8 – 12 year olds. Activities will include Arts & Craft as well as sports such as Football, Cricket, Athletics, Dodge ball & Swimming.	Project complete. Recharge yet to be made, but underpernt by £500. 81 places were taken on the 3 sessions held during the Easter holidays and all 160 places were filled over the 5 sessions during the summer holidays. The feedback from the sessions was mainly positive. Children developed new friendships and participated in sports which they had not previously played. Due to the reduced cost of the sessions per child, children attended the camps who do not normally attend holiday activities. All of the children were given junior activity leaflets which have led to some of the children participating in other activities.
OWYAF/14/11	Breeze games summer 2015	Breeze	All	13050	0	To run 4 Breeze sessions per area in 6 areas over a 6 week period over the summer holidays	Project complete and spent in full although a recharge is yet to be made. The Breeze Games took place as planned in all 6 location across the 3 wards. The organisation has been chased but has not yet submitted full monitoring.
OWYAF/14/12	Easter holiday sports camp	Farnley Cluster	F&W	1427	1427	To run a sports camp at the Farnley Academy in the 2nd week of the Easter Holidays	We had 25 children attend the camp out of the 30 who had been given a place on camp, all children were from the Farnley and Wortley area and all attended Cluster Schools. The children were aged between 8-11yrs.
OWYAF/14/14	Multi Sports Camp	Pudsey Cluster	P and C&F	600	0	This funding is to host a multi-sports camp at Priesthorpe School in April 2015 for young people aged 9 and 10. Children from each of the 15 cluster primary schools to be invited to make 3 groups of 20 pupils.	Project complete. The camp took place over the Easter school holidays. Additional information on the project's outputs has yet to be received from the organisation who have not yet provided monitoring project monitoring.
OWYAF/14/16							

1.4 Youth Activity Fund 2015/16

The table below gives the monitoring for the current Youth Activity Fund projects.

	Project Name	Lead Organisation	Ward	Amount	Paid	Project description	Project update
OW/15/01/YF	Breeze under 19's zone @Farsley Festival	Breeze	C&F	945	0	To support the provision of Breeze inflatable equipment and craft activities to create an under 19's activities zone and enhance the existing provision at the Farsley Festival on 25 May 2015	Complete . The event took place as planned and was very well attended with 494 young people using the inflatables over the course of the event. High demand meant that there were long queues and some people were turned away. The organsiation are keen to be involved in future years events. Full monitoring has yet to be received upon receipt of which payment will made.
OW/15/02/YF	Faame (Film, Arts And Media Experience)	Social Skillz UK	All	3151.71	2857.11	To deliver 7 week long after school club and 7 week duration summer holiday club for both 8-12 year olds and 13-17 year olds focussing on film, art and media between June -September 2015	Project complete. The timescales in granting approval meant that the after school club did not run as the organisation felt it was too late to publicise. The summer school ran as planned for 7 weeks and attendance ranged from 1 young person coming each week, to 5. Activites included a trip to Leeds Museum, watching films, craft and role play activites, painting and multi-media work and creative writing. Positive feedback was received from all the young people attending
OW/15/03/YF	Pudsey Global Gang	Leeds DEC	P	1560	0	To deliver two programmes of after school activities that will run for two half term slots for a total of 10 sessions over 2 intakes, focussing on how young people see and make the most of the world around them. Both primary and secondary school children able to attend.	Project delayed, and will now start in January 2016. Monitoring expected at the completion of the project at the end of March 2016
OW/15/05/YF	Mini Breeze Summer events	Breeze	All	11475	0	To deliver 3 Mini-Breeze events in Farnley, Farsley & Swinnow areas over the summer holidays.	The sites of each event were deicded with input from Elected Members was very successful and in the main well attended and ran as follows: Swinnow Moor on 17th August saw 439 young people, Farsley (which had 2 be rearranged due to high winds and took place on a very wet day) saw 30 young people, and the Farnley Park event on 30th July attracted 275 young people. Full project monitoring is yet to be received and is now due, upon receipt of which payment will be made.

OW/15/06/YF	Wild West at Pudsey Park	LCC Parks & Countryside	All	4000	0	To run a series of midweek family friendly events in the school holidays throughout the 2015/16 financial year. These events will be suitable for children aged 8-12 years and their parents/guardians. The organisation would also deliver an afternoon event for each week of the school holidays (Easter, Spring bank, summer holidays, October half-term, and February half-term), as well as occasional evenings for events, such as bat walks and moth trapping	Project ongoing. Current spend to the end of September was £2665.10, a re-charge is awaited. A weekly event was held every Wednesday afternoon throughout the summer holidays along with 2 evening events and an additional Wednesday morning event. The events were publicised widely locally but attendance mixed, and dependent upon on the weather as the majority of activities were outside in the park. Fantastic Fish saw the most attendees at 43 with a total of 206 young people seen over the course of the summer although only 31 of these were from eligible ages brackets and postcodes. Further sessions were held in October half term for which monitoring is expected shortly.
OW/15/09/YF	#N/A	Farnley Cluster	F&W	3105	3105	The holiday provision will provide various activities for children and young people in the Farnley & Wortley ward over the summer months, targeting a number of age ranges between 8 and 16, and will include a Multi-sports camp, dance workshop, cooking workshop and arts and crafts workshop	Project complete and spent in full. Multi-Sports Camp was held at Ryecroft Academy, 32 8-11yr old children attended from 27th-29th July. Various sports were available for the children to try. The Dance Workshop was held on 3 days from 4th-6th August and 37 young people attended. The 2 day cooking workshop was held on 11th & 12th August and 20 children attended. The Arts and Crafts Workshop took place over 3 days from 18th to 20th August at Cobden Primary School and 22 young people attended. Feedback from the young people and their parents has been positive about all the workshops. The Cluster produced a summer activities brochure to promote the project which was given to every child attending a Cluster school.

2.0 Capital Projects

The table below details the Capital project monitoring

	Project Name	Lead Organisation	Ward	Amount	Paid	Project description	Project update
16938/WPB/000	Westroyd Park Bike Restrictor	LCC Parks and Countryside Public Rights of Way	C&F	£ 1,700.00	£ 1,700.00	To install a bike restrictor at the Sunfield Place end of the ginnel leading to Westroyd Park in Farsley, to prevent motorbikes going up and down the ginnel and causing nuisance to pedestrians and local residents.	In July, work was carried out to install an A-frame type anti-motorcycle barrier has been on the Public Footpath Pudsey No.31. It is situated approximately 60 metres north of its junction with Sunfield Place, at a pedestrian entrance point to Westroyd Park. This project is now completed.
16938/FFC/000	Farnley Falcons - Changing Room Conversions	Farnley Falcons	F&W	£ 5,000.00	£ 5,000.00	To provide changing rooms for the rugby league club.	Two 20ft containers have been converted in to changing facilities with showers and hot water facilities. The project is now completed.
16938/RCC/000	New Clubhouse Rodley Cricket Club	Rodley Cricket Club	C&F	£ 5,000.00	£ -	The funding will be used to build a new changing facility and clubhouse adjacent to the cricket pitch as a minimum requirement for permanent acceptance into the Central Yorkshire Cricket League.	Due to the disruption the installation of the electric has caused, work has been put on hold until the end of the cricket season. The project is due to complete early 2016.
16938/PSN/000	Park Spring Nature Club Wildlife Area	Park Spring Primary School	P	£ 1,500.00	£ -	The project aims to provide children with an attractive, safe outdoor area to learn about nature and local wildlife. The grant will be used to develop a pond and wildlife area in the grounds of Park Spring Primary School, Swinnow. The nature area will be regularly used by the 320 children at the school (aged from 3 to 11) as an outdoor learning area and after school nature club. There is significant community and school support for the project. A group of over 20 members of the local community have cleared the area for this project.	The Pond has been dug and the pond liner and underlay have been ordered. A group of members from the 'Friends of Park Spring Nature Club' are meeting on 16/10/15 to fit the pond liner and underlay. Sara Barton (Project Lead) has met with Rodley Pond Reserve to discuss planting. It has been agreed that spring is the best time to order and plant. A joiner has been instructed to build fencing around the area and lay decking. The joinery work will take place on 17 October 2015. Teachers have worked collaboratively with 'Rodley Pond Reserve' to look at how they use the pond to teach children about the environment. We have also researched it ourselves so that we can deliver inspiring and engaging lessons that promote pupils' understanding of the environment.
16938/CWG/000	Clyde Walk Green		0	0 £	5,400.00	£ -	Monitoring to be received
16938/SWC/000	Calverley St Wifrids Cricket club refurb		0	0 £	3,500.00	£ -	Monitoring to be received
16938/PBC/000	Pudsey Bowking Club Lounge Refurb		0	0 £	1,200.00	£ -	Monitoring to be received

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Report of: The West North West Area Leader

Report to: The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey

Report author: Harpreet Singh 336 7862

Date: 9th December 2015

To Note

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the three sub groups of the Committee: Environment, Business, Employment & Skills and General Purposes.
2. This report also updates the Committee on pieces of work and partnership working that has taken place in the area since the last meeting.
3. The Community Committee update report is submitted when there is additional business to report from sub groups or any other project activity. Partner organisations and Council services will also contribute information to the Update Report

Main issues

Sub Groups Update

4. The Outer West Community Committee has a range of sub groups which set priorities, agree topics for consideration at Community Committee and develop action plans to address issues of thematic importance. The committee currently operates three sub groups: Environment, Business, Employment & Skills and General Purposes.
5. Detailed below is an update on the current sub group activity and issues being explored at each.

Environment Sub Group

6. The Outer West Environmental Sub Group has continued to meet and has led some positive work to ensure that the Service Level Agreement is fit for purpose and that resources are targeted at the areas of greatest need and to deliver the greatest impact.
7. The Outer West Environment Sub Group met on the 6th November 2015 and discussed partnership working throughout the Outer West. The first partnership would focus on a coordinated approach to emptying Parks bins, Streets bins and dog bins.
8. At the next meeting services will provide maps and stickers with locations for bins in the Outer West. This would help form the basis of a trial for the area which would help save on resource, manpower and time.

Business, Employment & Skills Sub Group

9. The Outer West Community Committee held a workshop last October which focused on delivering actions which support Business Enterprise and the Economy linked with employment opportunities. Following on from this meeting members decided to set up the Business, Employment and Skills Sub group which would look into taking this piece of work forward. There have since been two meetings which have been chaired by Executive member Cllr Richard Lewis and it has been agreed that there will be 4 meetings held a year.

Members at their most recent meeting explored some key actions in line with the key themes that emerged from the October Workshop. These key themes are as follows;

- Supporting local people into employment and providing support to schools around opportunities for apprenticeships
- More mobile library / pop up facilities in areas where there are no services such as Farnley & Wortley
- Revitalising our high street offer and supporting businesses to ensure issues are resolved easily and fluidly

General Purposes Sub Group

10. At the Committee meeting in March, Members were asked to consider creating a General Purposes Sub Group which would allow two main purposes:
 - To allow Members to have more time to oversee current and future delegated services
 - To allow Members to focus on key local priorities with the relevant service managers outside of Community Committee meetings.
11. Meetings of the General Purposes Sub group will be arranged on request from the Community Committee.

West Neighbourhood Improvement Board

12. It was agreed at the November 2014 West Neighbourhood Improvement Board (NIB) that a plan on a page be developed for each of the priority neighbourhoods. Since their November 2014 meeting, data on each area was collated and reviewed and consultation with key partners, including Public Health, Employment and Skills, Community Safety, Housing Leeds and Children's Services had been undertaken. Draft plans on a page for the Heights & Bawns priority neighbourhoods were developed and were presented at the February 2015 NIB meeting for consideration and discussion.
13. The neighbourhood improvement plans were then finalised at the first Neighbourhood Improvement Partnership (NIP) meeting which was held on the 24th April. Key themes were discussed to progress the work of the partnership and theme champions were also elected.
14. Theme champions have now devised their own action plans on area of work and set targets against actions. An action tracker will be used for each theme to monitor progress against targets. The NIP meeting on the 30th September received feedback from the theme leads whom provided an update on key actions. Minutes of the meeting are attached at appendix 1.
15. West Leeds Extended Services, Farnley Cluster in partnership with Leeds Youth Service and the Outer West Neighbourhood Improvement Partnership held a mini Halloween themed fun day. The event was held at Hillside Hall, Old Farnley Community Centre on Wednesday 28th October for 0-19yrs. The event was a success despite the weather and there were various stalls to browse, face painting inflatables and children's party games.

Citizens @ Pudsey & Swinnow Forum & Citizens @ Tyersal Forum

16. Both forums receive an update from the Neighbourhood Policing Team, who reported on a series of successful arrests and prosecutions in the area recently. Half of the properties targeted are through insecure doors or windows, and crime prevention advice is provided by the officers.
17. The meetings have had representation from the West North West Locality Team, Parks & Countryside, Highways, Transportation, Housing Leeds, Planning and Private Sector Housing Team.

Community Committees

18. The Community Committees have been in operation for a whole municipal year. The purpose of this style of working is to engage more with the community on topics that are of wide interest and accessible to all.
19. All themed meetings have allowed the Community Committee to work with a bottom-up approach by engaging with stakeholders to envision ways to strengthen the way in which citizens are involved in local decision making.

20. A report was presented at the Full Council Meeting on 16 September which provided an overview of the progress, achievements and opportunities for the Outer West Community Committee.

Social Media

21. The Communities Team have publicised a range of messages on the Outer West Social Media platforms around consultation, community events or improvements to an area, which have proven to be very popular with some posts reaching up to 3000 views. We would like to request members to share details and promote the networks to their constituents.

Corporate

22. **a. Consultation and engagement** - Local priorities were set through the Area Business Plan process.

23. **b. Equality and diversity / cohesion and integration** - The Business Planning process takes into account equality, diversity, cohesion and integration issues.

24. **c. Council policies and city priorities** - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

25. The work of the sub groups is essential in the delivery of the Community Committee priorities. This report provides members with an update on recent Sub Group and Forum business and other project work undertaken by the Communities Team.

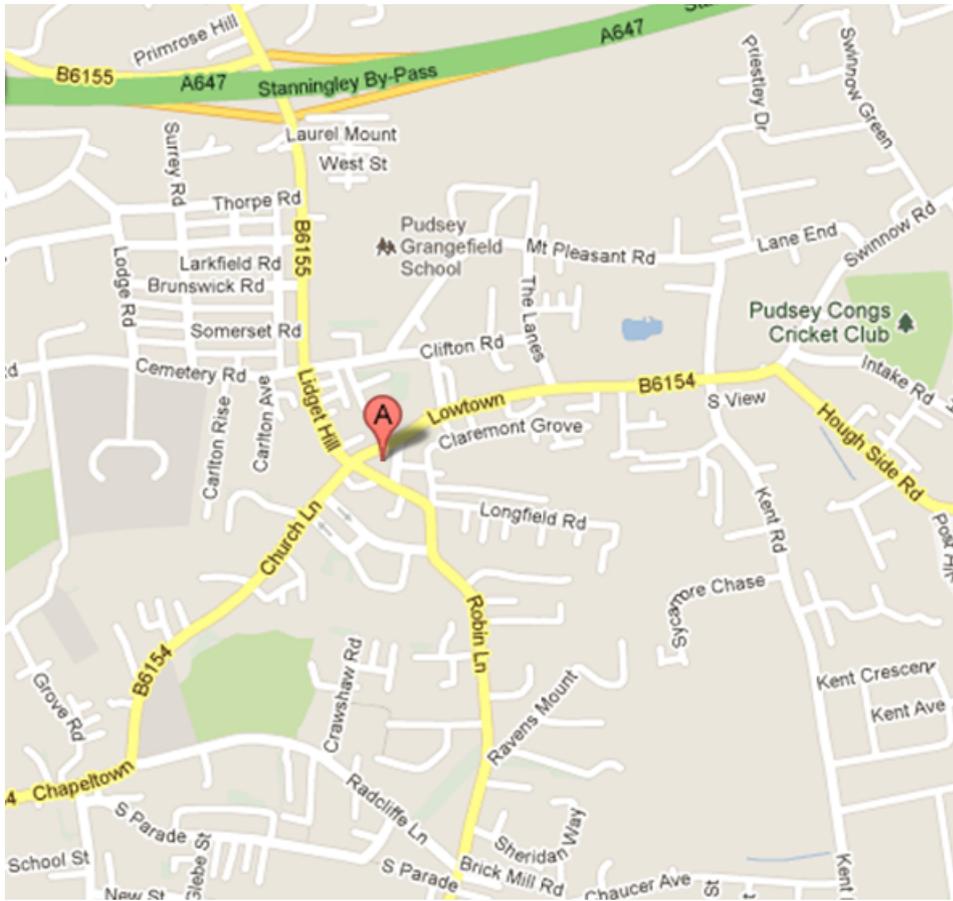
Recommendations

26. To note the report including the key outcomes from the sub groups.

Background information

- **None**

Pudsey Town Hall, Robin Lane, Pudsey, LS28 7BL



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